

Meeting Minutes

Meeting Called to Order May 14, 2026 at 6:01 pm by Carol Crawford, Chair.

ATTENDEES

ZOOM ATTENDEES

ABSENTEES

Carol Crawford	Zoe Raihl (via speaker phone call)	Patty Downing
Katrina Poydack		
Bill Joerger		Arlyse DeLoyola, Staff
Kevin O'Brien, Staff		

SCRIBE

Notes were taken by: Kevin O'Brien

- **Minutes:** The minutes of the March 2026 meeting were presented to the council for review.
 - Katrina Poydack made a motion to approve the March 2026 minutes.
 - Bill Joerger seconded that motion.
 - The minutes were unanimously approved.
- **Financials:** The Financial Reports for March 2026 were presented to the Council for review.
 - Bill Joerger made a motion to accept the March 2026 financial reports.
 - Katrina Poydack seconded that motion.
 - The motion was unanimously approved.

Committee Reports:

- **Policy Cmte:** Kevin recommended tabling of the draft Electronic Voting policy until next month's regular meeting after Patty returns and Arlyse returns from her trip and can provide us with the final edited draft copy from her computer.
- **Recruitment & Development Cmte:** Kevin reported that the RDC had interviewed and considered BoD applicant Zoe Raihl (in attendance at the meeting via a speaker phone call since our virtual platform for the meeting was not operational for the meeting) early last month. Further, Kevin went on to report that all attending Zoe's interview had been favorably impressed and that he'd relayed that information and a summary verbal report to chair Carol Crawford.

Kevin then reported that he'd attempted to find a solution to the unintentional procedural bottleneck caused at Steps 6 and 7 only within the policy's Application Process at those steps and then proposed a solution with a motion that targeted amendments to Steps 6 and 7 only, leaving all other provisions of the policy unchanged. Kevin went on to suggest if the proposal were adopted at this point that the Board would be able to move forward with having an Executive Session during this meeting and potentially acting on Zoe's application right away.

- Kevin recommended that:

WHEREAS, the Board of Directors of the Illinois Valley Watershed Council adopted a Board Recruitment Policy on July 11, 2024; and

WHEREAS, the Board has determined through practical application that Steps 6 and 7 of the Application Process create an unintended procedural delay and impose an unnecessarily restrictive requirement regarding an applicant's physical presence during deliberations; now, therefore, be it

RESOLVED, that the Board of Directors hereby amends Steps 6 and 7 of the Application Process section of the

Board Recruitment Policy, effective immediately, to read as follows:

Step 6: *"If the RDC affirms the application, the Applicant will be invited to attend a regular monthly board meeting. This attendance provides both the Council and the Applicant an opportunity for introduction and any questions or clarifications that may be needed or desired. The Board's vote on acceptance (per Step 7) may occur at this same meeting or a subsequent meeting, at the Board's discretion."*

Step 7: *"The Council will consider accepting the application in Executive Session. Prior to the Executive Session, the Applicant will be asked to step outside the meeting room during the Board's deliberation and vote. Upon conclusion of the Executive Session, the Board President, or their designee, will notify the Applicant of the Board's decision before the Applicant departs."*

BE IT FURTHER RESOLVED, that the Executive Director is authorized to update the official policy document to reflect these amendments and distribute the revised policy to all board members and prospective applicants.

Moved by: Bill Joerger

Seconded by: Katrina Poydack

Vote: Ayes 3 Nays 0 Abstentions 0

Motion: ☒ Carried Unanimously ☐ Failed

OLD BUSINESS

- **Consideration of WC BoD applicant:** Kevin O'Brien informed the member of the public in attendance that at this time the directors would enter into an Executive Session to consider and potentially take action on an application for membership onto the BOD and that I would call her back after the Executive Session's conclusion to welcome her back into the regular session. The individual agreed and the call was ended.
- **EXECUTIVE SESSION (Consideration of a BoD Applicant):** At 6:10pm, the Board moved into Executive Session for the purpose of considering a board membership application. At 6:15, the Board returned to regular session.
- **Upon returning from Executive Session:** Kevin O'Brien called Zoe Raihl back to welcome her back into the meeting. After the connection was established, Board Chairperson Carol Crawford addressed Zoe and announced to her that the Board had voted unanimously to accept her for membership to the Board of Directors for a four-year term beginning on today's date and welcomed her to the Board of Directors. The other directors and Kevin joined in welcoming Zoe to the Board.
- **Movie Night:** Kevin reported that a firm date, place, and time had been set for our first Movie Night and requested everyone block out **Friday evening, June 26th at the Cave Junction Library's Community Room** for the event. The official time is planned for 7-8:30, but we will need ALL hands on deck for set up and representing us earlier and a bit later than those times.

Kevin explained he is only filling in for the event's coordination while committee chairperson Patty Downing is away. Kevin announced that the film for the evening will be *First Descent of the Klamath River*. Plans include a brief introduction (about 5–7 minutes) before the feature to share some of the watershed work completed last year. There will be light refreshments served, and hopefully it will be the first of a series of movie night outreach events for and with the community.

- **OWEB Listening Session:** Carol and Kevin gave brief reports of their experience and testimony at the Roseburg Community Library relative to OWEB's Council Capacity Program, being considered for changes with potentially serious negative consequences for IVWC. Carol and Kevin did what we could to speak up for the importance of growing the Council Capacity Program for remote and marginalized WCs like ours.

- **Finance & Office Manager Vacancy Update:** Kevin reported that the selection committee's first choice had done a sudden and last-minute refusal of our offer of employment and explained the situation surrounding that candidate. Kevin went on to report that the selection committee quickly rebounded and made an offer to local resident Heather Gilinsky after interviewing Ms. Gilinsky. Plans are solid for Heather entering on duty on Tuesday May 26th with Arylse coming back to conduct laser-focused training and onboarding for Heather at that time.

NEW BUSINESS

- **Hathkupasuta 2026:** Saturday June 20th from 10am-6pm at the Forks State Park. Kevin requested all directors block out the date to help him table at the event, especially from Noon until 3:00pm and 3:00pm until 6:00pm. If you're only available earlier, Kevin could use help with our booth and stream table set up. Please contact Kevin to let him know which shift you're able to help with.
- **Retirement Gift:** Kevin showed off Arylse's gift to the directors. All WC directors have fully donated towards the gift. John Bellville is collecting the suggested donations from the IVSWCD and 2RSWCD directors.
- **Horse Creek Project site visit:** Directors committed to meeting in the WC office parking lot at 9:00am on Saturday May 30th to coordinate carpooling and journey up to the project site.
- **Community Engagement Program Seed Funding Establishment:** Kevin advised the directors that our fledgling community engagement program would soon be incurring costs and suggested a small amount of the WC's discretionary funds be earmarked for the community engagement program to cover costs and that grant funds be sought to sustain the small starter amount he is recommending. After some discussion confirming there were adequate funds to cover such a line item,
 - Bill Joerger moved to allocate \$4,000 from the general fund to establish seed funding for the Community Engagement Program for incidental and operational costs associated with the program.
 - Katrina Poydack seconded that motion.
 - The motion was unanimously approved.

CONTINUING

- **Staff and Partnering Agency reports:**
 - a. Kevin's report

Board Actions/Homework: Calendar May 30th, June 20th, and June 26th, as event dates Kevin needs help at.

Partnering Agency Reports: None

Public Comments: None

NEXT MEETING

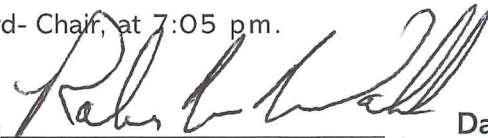
The next monthly meeting is to be held at 6:00 pm on June 11, 2026.

ADJOURNMENT:

Meeting Adjourned by Carol Crawford- Chair, at 7:05 pm.

Approved Minutes:

Signature



Date

5.28.2026

