

Illinois Valley Watershed Council
331 E Cottage Park Suite 1 - P.O. Box 352
Cave Junction, OR 97523
Phone: 541-592-3731

Monthly Watershed Council Meeting Notice and Agenda
Thursday, June 11, 2026

331 E Cottage Park Drive Suite 1 or Join the [Zoom Meeting](#)

Topic: Illinois Valley Watershed Council Monthly Meeting Time: June 11, 2026 6:00 PM Pacific Time

IVWC is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/86960686555?pwd=13d3cubho6V6N6xpdJ9ANOOfhQTcAE.1>

Meeting ID: 869 6068 6555

Passcode: SaveFish

One tap mobile

+17193594580,,86960686555#,,,,*94761306# US

+12532050468,,86960686555#,,,,*94761306# US

Join instructions

https://us06web.zoom.us/join/86960686555/invitations?signature=zSwk2q_TPg3kWnb4qFRBh5t0Z4-yQc4XcJTAGCdQiXs

- I. **6:00 PM: Call to Order**
- II. **6:01 PM: Acceptance of Minutes**
- III. **6:05 PM: Acceptance of Financial Reports**
- IV. **6:10 PM: Committee Reports**
 - a. **Policy (*Electronic Voting*)**
 - b. **Recruitment & Development (BoD recruitment update)**
- V. **6:25 PM: Old Business**
 - a. **Movie Night – Friday, June 26th**
 - b. **Hathkapasuta – Saturday, June 20th**
- VI. **6:40 PM: New Business**
 - a. **Possible Engagement Opportunities**
- VII. **6:55 PM: Council Updates & Staff Reports**
 - a. **Kevin's report**
 - b. **Board Action Items/Homework (*Read your packets before the meeting, plz!*)**
- VIII. **7:10 PM Partnering Agency Reports**
- IX. **7:15 PM: Public Comments (Relating to this agenda or IVWC Operations)**
- X. **7:20 PM: Adjournment**

Meeting Minutes

Meeting Called to Order May 14, 2026 at 6:01 pm by Carol Crawford, Chair.

ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Carol Crawford	Zoe Raihl (via speaker phone call)	Patty Downing
Katrina Poydack		
Bill Joerger		Arlyse DeLoyola, Staff
Kevin O'Brien, Staff		

SCRIBE

Notes were taken by: Kevin O'Brien

- **Minutes:** The minutes of the March 2026 meeting were presented to the council for review.
 - Katrina Poydack made a motion to approve the March 2026 minutes.
 - Bill Joerger seconded that motion.
 - The minutes were unanimously approved.
- **Financials:** The Financial Reports for March 2026 were presented to the Council for review.
 - Bill Joerger made a motion to accept the March 2026 financial reports.
 - Katrina Poydack seconded that motion.
 - The motion was unanimously approved.

Committee Reports:

- **Policy Cmte:** Kevin recommended tabling of the draft Electronic Voting policy until next month's regular meeting after Patty returns and Arlyse returns from her trip and can provide us with the final edited draft copy from her computer.
- **Recruitment & Development Cmte:** Kevin reported that the RDC had interviewed and considered BoD applicant Zoe Raihl (in attendance at the meeting via a speaker phone call since our virtual platform for the meeting was not operational for the meeting) early last month. Further, Kevin went on to report that all attending Zoe's interview had been favorably impressed and that he'd relayed that information and a summary verbal report to chair Carol Crawford.

Kevin then reported that he'd attempted to find a solution to the unintentional procedural bottleneck caused at Steps 6 and 7 only within the policy's Application Process at those steps and then proposed a solution with a motion that targeted amendments to Steps 6 and 7 only, leaving all other provisions of the policy unchanged. Kevin went on to suggest if the proposal were adopted at this point that the Board would be able to move forward with having an Executive Session during this meeting and potentially acting on Zoe's application right away.

- **Kevin recommended that:**

WHEREAS, the Board of Directors of the Illinois Valley Watershed Council adopted a Board Recruitment Policy on July 11, 2024; and

WHEREAS, the Board has determined through practical application that Steps 6 and 7 of the Application Process create an unintended procedural delay and impose an unnecessarily restrictive requirement regarding an applicant's physical presence during deliberations; now, therefore, be it

RESOLVED, that the Board of Directors hereby amends Steps 6 and 7 of the Application Process section of the

Board Recruitment Policy, effective immediately, to read as follows:

Step 6: "If the RDC affirms the application, the Applicant will be invited to attend a regular monthly board meeting. This attendance provides both the Council and the Applicant an opportunity for introduction and any questions or clarifications that may be needed or desired. The Board's vote on acceptance (per Step 7) may occur at this same meeting or a subsequent meeting, at the Board's discretion."

Step 7: "The Council will consider accepting the application in Executive Session. Prior to the Executive Session, the Applicant will be asked to step outside the meeting room during the Board's deliberation and vote. Upon conclusion of the Executive Session, the Board President, or their designee, will notify the Applicant of the Board's decision before the Applicant departs."

BE IT FURTHER RESOLVED, that the Executive Director is authorized to update the official policy document to reflect these amendments and distribute the revised policy to all board members and prospective applicants.

Moved by: Bill Joerger

Seconded by: Katrina Poydack

Vote: Ayes 3 Nays 0 Abstentions 0

Motion: Carried Unanimously Failed

OLD BUSINESS

- **Consideration of WC BoD applicant:** Kevin O'Brien informed the member of the public in attendance that at this time the directors would enter into an Executive Session to consider and potentially take action on an application for membership onto the BOD and that I would call her back after the Executive Session's conclusion to welcome her back into the regular session. The individual agreed and the call was ended.
- **EXECUTIVE SESSION (Consideration of a BoD Applicant):** At 6:10pm, the Board moved into Executive Session for the purpose of considering a board membership application. At 6:15, the Board returned to regular session.
- **Upon returning from Executive Session:** Kevin O'Brien called Zoe Raihl back to welcome her back into the meeting. After the connection was established, Board Chairperson Carol Crawford addressed Zoe and announced to her that the Board had voted unanimously to accept her for membership to the Board of Directors for a four-year term beginning on today's date and welcomed her to the Board of Directors. The other directors and Kevin joined in welcoming Zoe to the Board.
- **Movie Night:** Kevin reported that a firm date, place, and time had been set for our first Movie Night and requested everyone block out **Friday evening, June 26th at the Cave Junction Library's Community Room** for the event. The official time is planned for 7-8:30, but we will need ALL hands on deck for set up and representing us earlier and a bit later than those times.

Kevin explained he is only filling in for the event's coordination while committee chairperson Patty Downing is away. Kevin announced that the film for the evening will be *First Descent of the Klamath River*. Plans include a brief introduction (about 5–7 minutes) before the feature to share some of the watershed work completed last year. There will be light refreshments served, and hopefully it will be the first of a series of movie night outreach events for and with the community.

- **OWEB Listening Session:** Carol and Kevin gave brief reports of their experience and testimony at the Roseburg Community Library relative to OWEB's Council Capacity Program, being considered for changes with potentially serious negative consequences for IVWC. Carol and Kevin did what we could to speak up for the importance of growing the Council Capacity Program for remote and marginalized WCs like ours.

- **Finance & Office Manager Vacancy Update:** Kevin reported that the selection committee's first choice had done a sudden and last-minute refusal of our offer of employment and explained the situation surrounding that candidate. Kevin went on to report that the selection committee quickly rebounded and made an offer to local resident Heather Gilinsky after interviewing Ms. Gilinsky. Plans are solid for Heather entering on duty on Tuesday May 26th with Arlyse coming back to conduct laser-focused training and onboarding for Heather at that time.

NEW BUSINESS

- **Hathkapasuta 2026: Saturday June 20th from 10am-6pm at the Forks State Park.** Kevin requested all directors block out the date to help him table at the event, especially from Noon until 3:00pm and 3:00pm until 6:00pm. If you're only available earlier, Kevin could use help with our booth and stream table set up. Please contact Kevin to let him know which shift you're able to help with.
- **Retirement Gift:** Kevin showed off Arlyse's gift to the directors. All WC directors have fully donated towards the gift. John Bellville is collecting the suggested donations from the IVSWCD and 2RSWCD directors.
- **Horse Creek Project site visit:** Directors committed to meeting in the **WC office parking lot at 9:00am on Saturday May 30th** to coordinate carpooling and journey up to the project site.
- **Community Engagement Program Seed Funding Establishment:** Kevin advised the directors that our fledgling community engagement program would soon be incurring costs and suggested a small amount of the WC's discretionary funds be earmarked for the community engagement program to cover costs and that grant funds be sought to sustain the small starter amount he is recommending. After some discussion confirming there were adequate funds to cover such a line item,
 - **Bill Joerger moved to allocate \$4,000 from the general fund to establish seed funding for the Community Engagement Program for incidental and operational costs associated with the program.**
 - **Katrina Poydack seconded that motion.**
 - **The motion was unanimously approved.**

CONTINUING

- **Staff and Partnering Agency reports:**
 - a. Kevin's report

Board Actions/Homework: Calendar May 30th, June 20th, and June 26th, as event dates Kevin needs help at.

Partnering Agency Reports: None
Public Comments: None

NEXT MEETING

The next monthly meeting is to be held at 6:00 pm on June 11, 2026.

ADJOURNMENT:

Meeting Adjourned by Carol Crawford- Chair, at 7:05 pm.

Approved Minutes: Signature_____ Date_____

Illinois Valley Watershed Council

Profit & Loss

April 2026

	<u>Apr 26</u>
Ordinary Income/Expense	
Income	
Grants Received	
Government Grants	24,580.00
Total Grants Received	<u>24,580.00</u>
Total Income	<u>24,580.00</u>
Gross Profit	24,580.00
Expense	
Other	
Copier Lease	139.38
Food & Water	39.99
Payroll Fees	50.00
Power	40.00
Telephone	<u>330.00</u>
Total Other	599.37
Printing & Copying	56.85
Salaries & Wages	5,425.87
Supplies & Materials	<u>1,486.72</u>
Total Expense	<u>7,568.81</u>
Net Ordinary Income	<u>17,011.19</u>
Net Income	<u><u>17,011.19</u></u>

Illinois Valley Watershed Council
Balance Sheet
As of April 30, 2026

	<u>Apr 30, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	136,165.70
CommunityBusiness Savings	1,925.10
IVWC PayPal	430.48
Stripe Account	-0.18
Total Checking/Savings	<u>138,521.10</u>
Accounts Receivable	
Accounts Receivable	-154.03
Total Accounts Receivable	<u>-154.03</u>
Total Current Assets	<u>138,367.07</u>
TOTAL ASSETS	<u>138,367.07</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-630.43
Total Accounts Payable	<u>-630.43</u>
Credit Cards	
Umpqua Bank CC IVWC	99.98
Total Credit Cards	<u>99.98</u>
Total Current Liabilities	<u>-530.45</u>
Total Liabilities	-530.45
Equity	
Unrestricted Net Assets	62,533.93
Net Income	76,363.59
Total Equity	<u>138,897.52</u>
TOTAL LIABILITIES & EQUITY	<u>138,367.07</u>

Illinois Valley Watershed Council
Profit & Loss
May 2026

	<u>May 26</u>
Ordinary Income/Expense	
Income	
Contributions Received	
Contributions - Unrestricted	44.37
Total Contributions Received	44.37
Grants Received	
Government Grants	4,817.65
Total Grants Received	4,817.65
Total Income	4,862.02
Gross Profit	4,862.02
Expense	
Other	
Bank Fees	1.37
Rent Expense	602.00
Software	222.04
Total Other	825.41
Project Expenses	
Materials & Supplies	878.24
Total Project Expenses	878.24
Salaries & Wages	0.00
Supplies & Materials	1,332.84
Total Expense	3,036.49
Net Ordinary Income	1,825.53
Net Income	<u><u>1,825.53</u></u>

Illinois Valley Watershed Council
Profit & Loss
 July 2025 through May 2026

	Jul '25 - May 26
Ordinary Income/Expense	
Income	
Contributions Received	
Contributions - Unrestricted	488.75
Contributions Received - Other	2,294.37
Total Contributions Received	2,783.12
Grants Received	
Foundation Grants	20,000.00
Government Grants	507,197.00
Total Grants Received	527,197.00
Other Revenue	16.00
Total Income	529,996.12
Gross Profit	529,996.12
Expense	
Contracted Services	
Accounting Fees	7,500.00
Tax Preparation	99.90
Contracted Services - Other	334,761.00
Total Contracted Services	342,360.90
Insurance	
Executive Protection & EPL	1,051.00
General Liability Insurance	3,218.00
Total Insurance	4,269.00
Oregon Incorporation Fees	50.00
Other	
Advertising	524.24
Bank Fees	20.55
Copier Lease	828.67
Dues & Subscriptions	772.82
Food & Water	156.22
Internet Services	189.44
Payroll Fees	975.00
PO Box Rent	122.00
Power	454.87
Rent Expense	6,502.00
Software	487.04
Telephone	1,970.39
Total Other	13,003.24
Printing & Copying	175.68
Project Expenses	
Materials & Supplies	898.53
Travel - Mileage	1,194.54
Total Project Expenses	2,093.07
Salaries & Wages	84,891.56

Illinois Valley Watershed Council

Profit & Loss

July 2025 through May 2026

	<u>Jul '25 - May 26</u>
Supplies & Materials	
Printing and Copying	63.77
Supplies & Materials - Other	<u>5,523.03</u>
Total Supplies & Materials	5,586.80
Taxes	<u>156.00</u>
Total Expense	<u>452,586.25</u>
Net Ordinary Income	77,409.87
Other Income/Expense	
Other Income	
Interest Income	<u>0.10</u>
Total Other Income	<u>0.10</u>
Net Other Income	<u>0.10</u>
Net Income	<u><u>77,409.97</u></u>

Illinois Valley Watershed Council
Balance Sheet
As of May 31, 2026

	<u>May 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	138,734.29
CommunityBusiness Savings	1,925.10
IVWC PayPal	511.00
Stripe Account	-0.18
Total Checking/Savings	<u>141,170.21</u>
Accounts Receivable	
Accounts Receivable	-154.03
Total Accounts Receivable	<u>-154.03</u>
Total Current Assets	<u>141,016.18</u>
TOTAL ASSETS	<u>141,016.18</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-28.43
Total Accounts Payable	<u>-28.43</u>
Credit Cards	
Umpqua Bank CC IVWC	1,100.71
Total Credit Cards	<u>1,100.71</u>
Total Current Liabilities	<u>1,072.28</u>
Total Liabilities	1,072.28
Equity	
Unrestricted Net Assets	62,533.93
Net Income	77,409.97
Total Equity	<u>139,943.90</u>
TOTAL LIABILITIES & EQUITY	<u>141,016.18</u>

Illinois Valley Watershed Council

6/4/2026 1:30 PM

Register: Checking Account

From 04/01/2026 through 05/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
04/01/2026	1374	Amazon Business	Accounts Payable		257.97	X		118,850.84
04/02/2026	1375	Pacific Office Autom...	Accounts Payable	replaces 1361	69.69	X		118,781.15
04/07/2026	1376	US Cellular	Accounts Payable		330.00	X		118,451.15
04/07/2026	1377	Stilton LLC	Accounts Payable		472.50			117,978.65
04/07/2026	1378	A+ Storage	Accounts Payable	prepay May	129.50	X		117,849.15
04/07/2026	1379	Pacific Power	Accounts Payable	estimate next bill	40.00	X		117,809.15
04/07/2026	1380	Pacific Office Autom...	Accounts Payable		69.69	X		117,739.46
04/08/2026	1381	Illinois Valley SWCD	Accounts Payable		1,164.12	X		116,575.34
04/08/2026	1382	Pacific Office Autom...	Accounts Payable		20.00	X		116,555.34
04/14/2026			Grants Received:Gover...	Deposit Capacity		X	21,980.00	138,535.34
04/14/2026	ach	Cardinal-Tax Impound	Accounts Payable		1,383.71	X		137,151.63
04/14/2026	ach	Cardinal Business Se...	Accounts Payable		50.00	X		137,101.63
04/14/2026	ACH	Cardinal-Employee ...	Accounts Payable		2,686.81	X		134,414.82
04/14/2026	1384	CRYSTAL FRESH	Accounts Payable		19.00	X		134,395.82
04/14/2026	1385	Pacific Office Autom...	Accounts Payable		36.85	X		134,358.97
04/14/2026	1386	Staples Advantage	Accounts Payable		45.63	X		134,313.34
04/15/2026	ACH	Slavic 401K Fund	Accounts Payable		747.64	X		133,565.70
04/27/2026			Grants Received:Gover...	Deposit Stream Survey Final		X	2,600.00	136,165.70
04/27/2026	1388	Cardmember Services	Umpqua Bank CC IV...		839.98	X		135,325.72
05/13/2026			Grants Received:Gover...	Deposit Final Horse Ck		X	4,817.65	140,143.37
05/27/2026	1389	Pacific Carvings	Accounts Payable		471.00	X		139,672.37
05/27/2026	1390	Illinois Valley SWCD	Accounts Payable		878.24			138,794.13
05/27/2026	1391	Amazon Business	Accounts Payable		59.84			138,734.29

IV WATERSHED COUNCIL PRESENTS

Talking Water MOVIE NIGHT

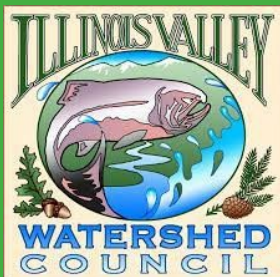


Friday **JUNE 26** @ **IV Library**

7 - 8:30pm ~ Snacks provided

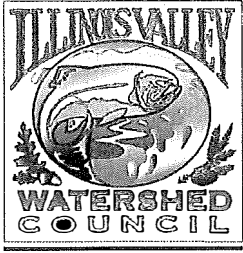
“ **First Descent: Kayaking the Klamath** ”

Indigenous youth complete 310-mile Klamath River journey



A compelling film about Indigenous youth completing a 310-mile journey descending a free-flowing Klamath River following the largest dam removal project in American history.

Also to be shared: a short 5-7 minute photo presentation of a successful stream restoration project completed in summer 2025 on Horse Creek in Illinois Valley.



June 2026 Executive Director's Report

(03June2026)

Hey, all. A brief but important reminder: meeting packets are distributed one week in advance for a reason — so directors have time to review materials, formulate questions, and come prepared to act on the business of the Council. Regularly tabling packet and agenda items for additional time for review to the following month creates unnecessary delays and holds up the organization's ability to move forward in a timely way. I'm requesting Directors to use that review week intentionally. Questions that arise during that time are always welcome — I'm available and encourage you to reach out before the meeting rather than waiting until we're in the room. Thanks for doing your part of this. Now... here's what's up since my May report:

WELCOME TO THE TEAM, HEATHER GILINSKY!!! (our brand new Finance & Office Manager) 🐾

Movie Night: As the saying goes, "The show must go on!!" and so it is with a heavy heart for our movie night committee chair Patty Downing that we must brave on without her energies. I don't think I'll need a lot of help beyond what Carol and I will likely be able to muster together for this first showing, but for sure plan to attend yourself, and please plan on helping out by telling as many folks as possible about the event. I'll plan to have flyers at our meeting for you to take (at least 4 each, plz) and post on community boards around the IV. I can/will cover Selma on my way to/fro GP. Thanks. We'll talk about it some at our meeting.

Board Recruitment:

Last month's mini-flurry of actions I took (see last month's report) netted us zero interests or applications. I am going to go forward and write a short article for submission to the (GP) Daily Courier that focuses on our board recruitment initiative and hope they'll print it. I'll make a more concerted effort to talk to Forrest with the IV News to see if what he thinks/is willing to do. I'll have a new Facebook post up for it before our meeting next week. As of this writing, I will reach out to KXCJ-LP (105.7 FM) before next week's meeting to get more clarity on their PSA and segments but haven't called them yet.

Staff Succession Plan: The final draft and the plan's executive summary are finished but are now in an internal vetting process. I'll have ready for packet mailings in early July so we can discuss it after introducing it as new business in our July agenda.

Upper East Fork Project: We're in the award-notification-coldrums until sometime in early September. I'm meeting with Julia Watson (FS Wildlife & Fish Bio at Wild Rivers District Office) this Thursday to bring her up to speed on the project's status. Julia was brought back into duty status recently and worked intermittently with me last summer on the Horse Creek project under Steve Burns's oversight, and Steve has already informed her she's intended to be my FS liaison for day-to-day project needs.

IVWC – IVSWCD Foundational MOU: John and I are working on a draft I worked on that'll represent the fulfillment of a formal commitment both boards made back in February 2022 to *"institutionalize a vibrant partnering relationship... by ratifying a Memorandum of Understanding... to be established subsequent to this Resolution."* I anticipate John and I working through revisions this month and having it in final draft form for your review at next month's meeting and—if not adopted right then—for adoption at our August meeting.

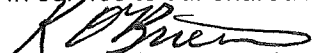
Native Plant Restoration Project: IWWC's role in this project—essentially a pilot—is purely for overall agreement administration of the Special Project Agreement (SPA) it has with the USFS for invasive species survey and mapping, invasive species removal, native seed collection, and native seed sowing and plant material installation in the Smith River Complex fire scar area. Performing the on-the-ground project activities described in the SPA is the responsibility of the IVSWCD. John and I have established great working communications for the project, and it is getting into full swing this month. These are newer types of projects and agreements for us, so we're learning as we go. Adam Corcoran, FS Wild Rivers District Botanist, is the FS's project manager. John has been told by Adam that the FS plans to augment the original appropriation as needed as the SPA requires project work activities to occur through August 2030. John and I signed a separate agreement for this project early last month. It's a cool project that I'm still learning a lot about. John's glad for the assist from us, and we're happy to oblige for 100% of the SPA's Indirect Costs awarded to the WC for the project.

Water Quality Monitoring: IVSWCD kicked off the downsized 2026 grab sampling season in April. USGS's lab is still doing the analysis on the 3 passive monitors that were deployed last summer as a pilot program. By agreement, USGS is to provide a final report of the results of their analysis. We have been extremely fortunate and grateful for our partnering relationship with USGS's David Alvarez and his team at the Columbia Research Station in Columbia, Missouri. Ha, one, because somehow the Research Station managed to survive extensive agency reductions (so far, knock on wood) and secondly, because Dave has been a gem of a person to work with, committed to the project and their large donated cost-share on the project and taking initiative on more than one occasion to calm potential fears about the status of our agreement with them (amidst the initial DOGE reductions and then subsequent reductions across the federal agency landscape). John and I met with OWEB monitoring program 'chief' Ken Fetcho this week to discuss the last (unsuccessful) grant proposal for the program as well as have a pre-app consult with him if we go that route again. Mark Grenbemer (OWEB's regional program rep for our area) had planned but was unable to attend.

OWEB Small Grant Team, Region 2: I don't think I've ever mentioned it in a staff report, but I do serve as our representative on OWEB's Small Grant Team. In brief, the Small Grant Program considers on-the-ground-ONLY restoration projects requesting up to \$20K of OWEB funding to accomplish. Small Grant Program funds aren't available for planning, design, outreach, education, training, operation and maintenance costs, etc. We meet quarterly to share our individual review assessments on grants proposed during the quarter. As with any of this, feel free to ask additional questions. Ha, all that said to say the R2 SGT meets next Tuesday morning. It has been a long time since I've had a small project that fit the bill to submit to the program for us, but I have on multiple occasions in the past and it remains a viable funding source for smaller restoration projects. The program requires a 25% match in funding, which can be in the form of in-kind materials or services if appropriate. Generally all the Rogue Basins WCs are represented, as are the region's SWCDs and some of Tribal presence. OWEB is heavily promoting casting a wider net for applicants to the program, which potentially diminishes the funding available to work being developed by our local councils.

Miscellaneous: I've got some reports coming due (2-FS ¼ly progress, 1 OWEB monitoring (Page Ck), and 1 OWEB progress (Council Capacity). I've got a seemingly random engagement opportunity to bounce off you folks. Although my heart has remained in persistent A-Fib since last report, my consult referral to the cardiologist was moved up to later this month, which is fantastic news to me. Thanks for your heart for our work here. See you next Thursday.

In service to our shared mission,



Kevin O'Brien, Executive Director