

Meeting Minutes

Meeting Called to Order November 17, 2022, by Bill Reid, Chairman at 5:58 pm

ATTENDEES

ZOOM ATTENDEES

ABSENTEES

William Reid	Marcy Sowa	Joy McEwen
Don Young	Cheryl Nelson (SWCD Staff)	Gene Merrill
Bob Schmidt		Janice Denney
Rhett Nelsen		
Katrina Poydack		
James Gurley		
Patricia Downing		
Robert Webb		
Carol Crawford		
Kevin O'Brien (Staff)		
Arlyse DeLoyola (Staff)		
John Bellville (SWCD Staff)		

SCRIBE

Notes were taken by: Arlyse DeLoyola

The meeting was called to order at 5:58pm

- **Minutes:** The minutes of the October 27, 2022 meeting were presented to the council for review.
 - **Carol Crawford made a motion to approve the minutes as presented.**
 - **Jim Gurley seconded that motion.**
 - **The motion carried without dissent.**

- **Financials:** The Financial Reports for October 2022 and July 1, 2022 – October 31, 2022, were presented to the Council for review.
 - **Carol Crawford made a motion to accept the financial reports.**
 - **Rhett Nelsen seconded that motion.**
 - **The motion carried without dissent.**

OLD BUSINESS

- **Cardinal Services Rates Review**
 - Arlyse presented a side-by-side comparison of the three available options from Cardinal Services for our payroll handling. She explained the differences and cost of each, as well as the cost of Worker's Compensation Insurance as quoted by SAIF.
 - **Jim Gurley made a motion to change to the Administrative Service Option (ASO) as of January 1, 2023.**
 - **Rhett Nelsen seconded the motion.**
 - **Discussion was held.**
 - **The motion passed without dissent.**

- **Strategic Planning Update**
 - Kevin will proceed with a Ford family Foundation Grant Application as soon as he has a bio from our consultant.

- **Council Vacancy**

- Alex Ponder has expressed interest in coming back on the Council. He will attend the December meeting.

NEW BUSINESS

- **Council members term expiration:**

- **Pattty Downing was introduced to present her motion** for a proposed Interim Watershed Council Leadership Team Plan: The Watershed Council would elect an INTERIM slate of officers as a Transition Team before January 1, 2023, which would include a Board President, Secretary and Treasurer, OR a Chairperson, Vice-Chair and Treasurer.
- That slate serves for 6 months during the Strategic Planning process and implementation.
- Before July 1, 2023, a longer-term slate is elected in line with any new By-Laws, policy or other changes, etc. that may be adopted during the Strategic Planning process.
- Interim or Long-Term Directors could be Associate District Directors or Watershed Council Directors. District Directors who will not be on the Watershed Council automatically after Jan. 1, 2023, would not be eligible to be Interim officers. District Directors who wish to apply to be on the Watershed Council after January 1 may apply but would not be considered until after the Strategic Planning process has completed.
- I would like to recommend Katrina, Myself, and Gene Merrill for that interim Transition Team. I believe Katrina would be excellent at chairing meetings. Gene is already our existing Treasurer. My role would be either secretary or Vice-Chair.
- This would give us some structure and “feet” during our transition to a separate organization, and still allow us enough flexibility to elect a new slate, create policy about out officers, clarify our Values, or whatever else may emerge from our Strategic Planning process.
- **Carol Crawford Seconded the motion**
- Discussion was held and the motion was amended to define a transition slate of officers to serve from January 1 to July 1, 2023.
- **The motion passed with seven aye votes and abstentions from Chairman Reid, Bob Schmidt and Bob Webb.**

- **Termed-Out District members**

- **Patty Downing made a motion to allow termed-out District Directors to serve as advisory (non-voting) members of the Watershed Council.**
- **Carol Crawford Seconded the motion**
- **The motion passed with 8 Aye votes and abstentions by Chairman Reid and Bob Webb.**
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- **Transition Officers**

- **A motion was made by Patty Downing to place Katrina Poydack, Gene Merrill and Patty Downing on the Transition Team as Officers**
- **The motion was seconded by Carol Crawford**
- **The motion passed with 7 aye votes, one nay vote and abstentions by Chairman Reid and Bob Webb.**

- **Proposed Insurance Changes**

- Kevin and Arlyse presented proposed changes to our insurance coverage as discussed in a review meeting with our broker.
- **Rhett Nelsen made a motion to accept all of the changes except Employee Dishonesty**

- Carol Crawford seconded the motion
- Discussion was held and the motion amended to strike the exception and include employee dishonesty in the policy.
- The amended motion passed without dissent.

CONTINUING

- **Staff and partnering agency reports were presented to the board:**
 - Kevin reviewed his report. The Fire Grant was a lot of work and there will be a strategy meeting soon, ahead of the visit from the review team.
 - He noted that he did not get the Crook Creek grant application completed in time and will be looking to other sources of funding.
 - Dasher Meadow final monitoring visit is completed and reports will be going in.
 - The Ford Foundation Grant will be submitted as soon as possible after the receipt of the resume from our contractor.
 - He will be spear-heading an effort between multiple Josephine County agencies to streamline the permitting processes with the County. He will also keep pushing for a Cannabis Recovery plan and a spot on that team. It is possible that board participation at commission meetings may be necessary.
 - Arlyse reviewed her report, adding that the situation with scanning is dire and we need to find an answer soon. She asked for help from the board to attend a meeting with another contractor offering tech support. Jim Gurley agreed and also said he might be able to fix the problem between meetings.
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NEXT MEETING

The next meeting is to be held on December 15, 2022 directly following the IVSWCD Annual meeting at the office and via ZOOM. Details will be in your packets.

ADJOURNMENT

Meeting Adjourned by Bill Reid, Council Chairman, at 7:37 PM.

APPROVED MINUTES: W Reid

DATE: 3-14-2023

