

Meeting Minutes

Meeting Called to Order April 11, 2024, by Katrina Poydack, Chair at 5:05 pm.

ATTENDEES

ZOOM ATTENDEES

ABSENTEES

Carol Crawford	John Bellville (IVSWCD)	Gene Merrill
Janice Denney		
Katrina Poydack		
Patty Downing		
Bob Schmidt		
Don Young		
James Gurley		
Kevin O'Brien (staff)		
Arlyse DeLoyola (staff)		

SCRIBE

Notes were taken by: Arlyse DeLoyola

- **Minutes:** The minutes of the March 2024 meeting were presented to the council for review.
 - Carol Crawford made a motion to approve the minutes.
 - Janice Denney seconded that motion.
 - The minutes were approved without dissent.

- **Financials:** The Financial Reports for March 2024 were presented to the Council for review.
 - Carol Crawford made a motion to accept the financial reports.
 - Jim Gurley seconded that motion.
 - The motion was approved without dissent.

OLD BUSINESS

It was decided that we would take care of old business ahead of Committee Reports.

- **DEIJ Policy Vote**
The Council was given the policy at last month's meeting for review.
 - A motion was made by Kevin O'Brien to accept and implement the proposed Diversity, Equity, Inclusion and Justice Policy.
 - Janice Denney seconded the motion.
 - The motion passed unanimously.

- A motion was made by Patty Downing to change the Watershed Coordinator's title to Executive Director.

- COMMITTEE REPORTS

- **Policy Committee-**

The Policy Committee was the only committee that met since the last Council meeting. They plan to have other draft policies ready for review at each meeting. Carol asked that they be limited to two per meeting. The committee is currently working on Board Roles and Responsibilities.

NEW BUSINESS

- **Executive Director Vote**

Chairperson Poydack withdrew her agenda item regarding concerns on the executive director vote and explained that she would now consider voting. Discussion was held and no formal action taken.

- **Potential Fundraising Partnership Ideas**

Gene Merrill had a scheduling conflict and could not be at this meeting but had expressed a willingness for the Juvenile Detention/Correction Facility to partner with the Watershed Council in a possible fundraising endeavor that may include a native plant nursery. Plans are still in a formative stage.

Denney Re-Appointment

It was noted that Janice Denney's term had ended.

- A motion was made by Bob Schmidt to appoint Janice to another four-year term.
- Don Young Seconded the motion.
- Discussion was held.
- A roll call vote was made and the motion failed 4-3 with one abstention.

Further discussion was held on the topic and it was determined that a temporary appointment could be a logical solution until permanent board recruitment policies are determined.

- Kevin O'Brien made a motion to re-appoint Janice Denney for a period of six (6) months from her expiration date. (Through August)
- Carol Crawford seconded the motion.
- Discussion was held with Janice not in attendance,
- The motion carried with two abstentions.

- **Potential Vice-Chair Position**

The Chairperson asked the board if they had interest in naming a Vice-Chair, as is allowed in our By-Laws. Janice Denney expressed an interest in serving in that capacity.

- Kevin O'Brien made a motion to appoint Janice Denney Vice -Chairperson.
- Carol Crawford seconded the motion.
- The motion carried with one abstention.

- **Hanby Block-Party May 29**

The Council was reminded that the District had agreed to participate in the Hanby area Block Party at the "Green Buildings" hosted by IVCDO and IV DATA and staff was seeking the board's blessing to participate and possibly their help. Discussion was held about what activities could be done.

- A motion was made by Patty Downing for the Council to participate in the Hanby Block Party.
- Janice Denney seconded the motion.
- The motion passed without dissent.

CONTINUING

- **Strategic Plan Check-In:**

Kevin first stated that he appreciated the hard work that everyone has done to this point. We need to continue the work and be gentle with one another.

He went over the timeline on the plan and noted that we met all the goals for Quarter 4 2023 and Quarter 1 2024 except for Fundraising. Goals for Quarter 2 were largely not applicable due to missing out on the grants applied for. The Water Quality Monitoring grant is being applied for at this time and the Cannabis Site Clean-Up guide has been contracted. Community partners have not been interviewed except for what's in the Strategic Plan. In engagement, we are falling behind. Patty Downing stated that she would like to see us have an engagement committee now.

- **Staff and partnering agency reports:**

- Kevin reviewed his written report. The grant application reviews were discussed along with strategies for resubmittal.

- Arlyse stated that the office will be closed from Wednesday on next week due to her vacation and Kevin and John attending the CONNECT Conference. She also asked for a substitute note-taker for the May meeting, as she is unable to attend. Patty Downing volunteered as long as everything is lined up. Arlyse assured her it will be.

- **Partnering Agencies:**

John Bellville had to leave the meeting early due to a family commitment.

- **Public Comment**

There were no public comments.

NEXT MEETING:

The next monthly meeting is to be held at 5:00 pm on May 9, 2024.

ADJOURNMENT

Meeting Adjourned by Katrina Poydack, Chair, at 7:11 PM.

Approved Minutes:

Signature 

Date 7/11/24