

Illinois Valley Watershed Council
331 E Cottage Park Suite 1 - P.O. Box 352
Cave Junction, OR 97523
Phone: 541-592-3731

Monthly Watershed Council Meeting Notice and Agenda
Thursday, March 12, 2026

331 E Cottage Park Drive Suite 1 or Join the [Zoom Meeting](#)

Topic: Illinois Valley Watershed Council Monthly Meeting
Time: March 12, 2026 5:00 PM Pacific Time (US and Canada)

Meeting ID: 869 6068 6555

Passcode: SaveFish

For Phone in:

One tap mobile

Dial by your location

+17193594580,,86960686555#,,,,*94761306# US

• +1 719 359 4580 US

+12532050468,,86960686555#,,,,*94761306# US

• +1 253 205 0468 US

Pacific

• +1 253 215 8782 US

- I. 5:00 PM: Call to Order**
- II. 5:01 PM: Acceptance of Minutes**
- III. 5:05 PM: Acceptance of Financial Reports**
- IV. 5:10 PM: Committee Reports -HR Committee**

- V. 5:15 PM: Old Business**
 - a. Board Recruitment Update
 - b. Introductory Paper *action*
 - c. SIA Event Report

- VI. 6:00 PM: New Business**
 - a. OWEB Capacity Program Listening Sessions
 - b. Office Manager Position Status

- VII. 6:20 PM: Council Updates & Staff Reports**
 - a. Kevin's report
 - b. Arlyse's report
 - c. Board Action Items/Homework

- VIII. 6:30 PM Partnering Agency Reports**
 - a. Illinois Valley SWCD
 - b. Others

- IX. 6:45 PM: Public Comments (Relating to this agenda or IVWC Operations)**

- X. 7:00 PM: Adjournment**

Meeting Minutes

Meeting Called to Order February 12, 2026 at 5:03 pm by Carol Crawford, Chair.

ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Carol Crawford	Patty Downing	Gene Merrill
Kevin O'Brien, E.D.	Bill Joerger	
Arlyse DeLoyola Staff		
Katrina Poydack arrived 6:10 pm		

SCRIBE

Notes were taken by: Arlyse DeLoyola

- **Minutes:** The minutes of the January 2026 meeting were presented to the council for review.
 - **Patty Downing made a motion to approve the minutes.**
 - **Bill Joerger seconded that motion.**
 - **The minutes were approved unanimously.**
- **Financials:** The Financial Reports for December 2025-January 2026 were presented to the Council for review.
 - **Bill Joerger made a motion to accept the financial reports.**
 - **Carol Crawford seconded that motion.**
 - **Discussion was held.**
 - **The motion was approved without dissent.**

Committee Reports:

The Outreach committee reported on the upcoming "Movie Night" They have met a couple of times but are postponing the event due to the Tree Sale postponement and a huge grant submission that has a short deadline. It was noted that they are zeroing in on a theme and the event would likely be held in the Library.

The RDC committee met just prior to this meeting and Kevin presented their recommendations. The committee recommended renewal of Carol Crawford's term and did not recommend renewal of Gene Merrill's term, due to his current work circumstances.

The board discussed their findings.

- **Bill Joerger recommended renewal of Carol Crawford's term for four (4) years.**
- **Patty Downing seconded the motion**
- **The motion was approved two to one, with Carol voting no.**

The board chose not to act on the Gene Merrill recommendation until more solid communication had been received and options for later meetings offered.

The Human Resources committee will meet February 24th at 10:00 am along with the committees from the two SWCDs to discuss the Office Manager position.

OLD BUSINESS

- **SIA March Event**

The event will happen on a smaller scale. IVWC will assist with it. Postcards will be mailed and hung on gates as needed to inform North IV landowners to attend. There will be refreshments and information, along with networking, including ODA representatives.

- **Mining Position Paper**

Kevin shared a “position” paper with the board that was not specifically about mining, but laid out what the WC does and what it does not do. It was more of an explanation of who we are. The board discussed it, but wanted more time to review. Patty suggested we adopt some sort of electronic voting policy. All were tabled for discussion next month.

- **Review of Temporary Board Composition Policy**

Kevin reminded the board that we are operating under a temporary board composition policy, as our by-laws require six directors. In the temporary policy, a requirement to review monthly exists.

- **Patty Downing made a motion that the review of the temporary board composition policy be held every six (6) months, rather than monthly.**
- **Bill Joerger seconded the motion.**
- **The motion carried unanimously.**

- **Recruitment update**

Kevin shared some recruitment “spots” that could be used on Social Media or in the paper. Patty suggested that our Facebook page needs to become a member of several other community pages for more coverage. By next month it was agreed that some recruitment article needs to be in the IV News.

NEW BUSINESS

- **Hiring Committee:**

It was noted earlier that the committee will meet February 24 at 10:00am here in the office.

CONTINUING

- **Staff and Partnering Agency reports:**

- a. Kevin’s report**

Kevin noted he will be attending an applicant lab for the grant he is working on. He informed the board it is a national offering, but that our area meets all of the criteria. He will talk more with Steve from the US Forest Service about strategy.

- b. Arlyse’s report**

Arlyse reviewed her report.

Board Actions/Homework:

Review Kevin’s hand outs.

Partnering Agency Reports: John. Bellville from IVSWCD sent word that NRCS will be conducting local working group meetings this spring

Public Comments:

Katrina was asked if there were any mining updates. She had none. She noted that KS Wild and the Motherline were both working on the subject.

NEXT MEETING

The next monthly meeting is to be held at **5:00 pm** on **March 12, 2026**.

ADJOURNMENT

Meeting Adjourned by Carol Crawford- Chair, at 6:28 pm.

Approved Minutes: **Signature**_____ **Date**_____

Special Meeting Minutes

Meeting Called to Order February 26, 2026 at 5:35 pm by Carol Crawford, Chair.

ATTENDEES	REMOTE ATTENDEES	ABSENTEES
Patty Downing	Carol Crawford	Gene Merrill
Kevin O'Brien, E.D.		Bill Joerger
Arlyse DeLoyola Staff		
Katrina Poydack		

SCRIBE

Notes were taken by: Arlyse DeLoyola

A recap of the HR Committee meeting was given by Kevin O'Brien.
 A revised Position Description was reviewed by the board.

- Katrina Poydack moved to accept the proposed position description and proceed with posting the job.
- Patty Downing seconded the motion
- The motion passed unanimously.
-

NEXT MEETING

The next monthly meeting is to be held at 5:00 pm on March 12, 2026.

ADJOURNMENT

Meeting Adjourned by Carol Crawford- Chair, at 5:46 pm.

Approved Minutes: **Signature**_____ **Date**_____

Illinois Valley Watershed Council
Profit & Loss
February 2026

	<u>Feb 26</u>
Ordinary Income/Expense	
Income	
Grants Received	
Government Grants	18,400.00
Total Grants Received	18,400.00
Total Income	18,400.00
Gross Profit	18,400.00
Expense	
Contracted Services	11,256.00
Oregon Incorporation Fees	50.00
Other	
Copier Lease	76.65
Dues & Subscriptions	432.50
Payroll Fees	50.00
Power	119.50
Rent Expense	602.00
Telephone	159.13
Total Other	1,439.78
Printing & Copying	40.00
Salaries & Wages	9,296.32
Supplies & Materials	116.38
Total Expense	22,198.48
Net Ordinary Income	-3,798.48
Net Income	<u><u>-3,798.48</u></u>

Illinois Valley Watershed Council
Profit & Loss
July 2025 through February 2026

	Jul '25 - Feb 26
Ordinary Income/Expense	
Income	
Contributions Received	
Contributions - Unrestricted	311.27
Contributions Received - Other	2,250.00
Total Contributions Received	2,561.27
Grants Received	
Foundation Grants	20,000.00
Government Grants	477,799.35
Total Grants Received	497,799.35
Other Revenue	16.00
Total Income	500,376.62
Gross Profit	500,376.62
Expense	
Contracted Services	
Accounting Fees	7,500.00
Tax Preparation	99.90
Contracted Services - Other	334,761.00
Total Contracted Services	342,360.90
Insurance	
Executive Protection & EPL	1,051.00
General Liability Insurance	3,218.00
Total Insurance	4,269.00
Oregon Incorporation Fees	50.00
Other	
Bank Fees	6.85
Copier Lease	542.63
Dues & Subscriptions	572.82
Internet Services	146.94
Payroll Fees	800.00
PO Box Rent	122.00
Power	378.39
Rent Expense	5,298.00
Software	265.00
Telephone	1,439.25
Total Other	9,571.88
Printing & Copying	101.71
Project Expenses	
Materials & Supplies	20.29
Travel - Mileage	1,054.83
Total Project Expenses	1,075.12
Salaries & Wages	71,766.75
Supplies & Materials	
Printing and Copying	63.77
Supplies & Materials - Other	745.06
Total Supplies & Materials	808.83
Taxes	156.00
Total Expense	430,160.19
Net Ordinary Income	70,216.43
Other Income/Expense	
Other Income	
Interest Income	0.05
Total Other Income	0.05
Net Other Income	0.05
Net Income	70,216.48

Illinois Valley Watershed Council
Balance Sheet
As of February 28, 2026

	<u>Feb 28, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	130,648.29
CommunityBusiness Savings	1,925.05
IVWC PayPal	302.85
Stripe Account	-0.18
Total Checking/Savings	<u>132,876.01</u>
Accounts Receivable	
Accounts Receivable	-154.03
Total Accounts Receivable	<u>-154.03</u>
Total Current Assets	<u>132,721.98</u>
TOTAL ASSETS	<u>132,721.98</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-28.43
Total Accounts Payable	<u>-28.43</u>
Total Current Liabilities	<u>-28.43</u>
Total Liabilities	-28.43
Equity	
Unrestricted Net Assets	62,533.93
Net Income	70,216.48
Total Equity	<u>132,750.41</u>
TOTAL LIABILITIES & EQUITY	<u>132,721.98</u>

Illinois Valley Watershed Council

3/5/2026 1:56 PM

Register: Checking Account

From 02/01/2026 through 02/28/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
02/02/2026	1348	Pacific Office Autom...	Accounts Payable		76.65	X		132,280.29
02/02/2026	1349	Pacific Power	Accounts Payable		119.50	X		132,160.79
02/05/2026	1350	Network of Oregon ...	Accounts Payable		400.00	X		131,760.79
02/05/2026	1351	KELLEY CREATE	Accounts Payable		32.50	X		131,728.29
02/05/2026	1352	Siskiyou Research Gr...	Accounts Payable		11,256.00	X		120,472.29
02/10/2026	1353	Corporation Division	Accounts Payable		50.00	X		120,422.29
02/10/2026	1354	Staples Advantage	Accounts Payable		98.39			120,323.90
02/13/2026			Grants Received:Gover...	Deposit		X	18,400.00	138,723.90
02/24/2026			Accounts Receivable	Deposit			154.03	138,877.93
02/24/2026	ACH	Cardinal-Employee ...	Accounts Payable		2,283.58	X		136,594.35
02/24/2026	ACH	Cardinal-Tax Impound	Accounts Payable		1,111.96	X		135,482.39
02/24/2026	ACH	Cardinal Business Se...	Accounts Payable		50.00	X		135,432.39
02/24/2026	ACH	Slavic 401K Fund	Accounts Payable		562.22	X		134,870.17
02/24/2026	1355	Staples Advantage	Accounts Payable		17.99			134,852.18
02/24/2026	1356	US Cellular	Accounts Payable		159.13			134,693.05
02/24/2026	1357	Pacific Office Autom...	Accounts Payable		40.00			134,653.05
02/24/2026	1359	A+ Storage	Accounts Payable		129.50			134,523.55
02/24/2026	1360	Stilton LLC	Accounts Payable		472.50			134,051.05
02/25/2026	ACH	Cardinal-Employee ...	Accounts Payable		2,292.69	X		131,758.36
02/25/2026	ACH	Cardinal-Tax Impound	Accounts Payable		1,110.07	X		130,648.29

ILLINOIS VALLEY WATERSHED COUNCIL

Introduction

The Illinois Valley Watershed Council (IVWC) exists to bring people together to care for the land and water, upon which we all depend. This document explains our origin, who we are, what we do, what we don't do, and how we serve our community and its watershed.

Our Origin

The IVWC began as a locally organized, voluntary, non-regulatory community group focused on watershed stewardship under the guidelines of the Oregon Plan for Salmon and Watersheds (the Oregon Plan). The Oregon Plan was a statewide, collaborative effort launched in the 1990s to restore native fish populations and improve watershed health. The Oregon Plan is built on a simple but powerful idea: Local people, working voluntarily and collaboratively, are essential to restoring and sustaining healthy watersheds.

Key features of the Oregon Plan include:

- Voluntary, community-based action
- Science-informed restoration
- Local leadership
- Collaboration across differences

Who We Are

Illinois Valley Watershed Council is an independent non-profit organization. Oregon law recognizes watershed councils as locally organized, non-regulatory groups that help implement the Oregon Plan. Our purpose is to support the health of the Illinois Valley watershed through collaboration, education, and practical on-the-ground restoration work.

Our Mission Statement

We collaborate with our community to restore, enhance, and sustain the health of the Illinois Valley watershed. Water is life and healthy watersheds sustain life.

Our Core Values:

- Data and science driven information and processes
- Knowledge, communication, learning and teaching
- Collaboration
- Community engagement
- Proven processes
- Measured progress
- Openness, honesty, and transparency
- Respectfulness
- An inclusive community
- Acknowledgement that all parts of the watershed are connected and interdependent

What We Do

- Restoration and enhancement projects
- Technical assistance for members of the community
- Community education
- Monitoring and data collection and publication
- Partnership building

Our work is grounded in science, local knowledge, and respect for the people who live and work in the Valley.

What We Do Not Do

IVWC does **not**:

- Enforce regulations
- Issue fines or report landowners
- Advocate for or against candidates
- Engage in partisan activism or protest
- Pressure landowners to participate in programs
- Tell people what they must do on their own property

How We Serve Our Community with Clarity and Respect

The Illinois Valley is a place of strong opinions, deep history, and diverse perspectives. We recognize that some community members have concerns about environmental organizations, government programs, or outside influence. Others wish IVWC would take stronger activist positions. Both perspectives come from a place of care for the Valley.

Although we are not an activist organization it does not mean we are neutral about watershed health. We are deeply committed to the land, water, and people of the Illinois Valley. Our approach is grounded in collaboration, science, and long-term stewardship.

As IVWC evolves, we are embracing a future defined by:

- Continued transparency in how we communicate and make decisions
- Strong relationships with landowners, partners, and community groups
- Clear messaging about our role and boundaries
- Expanded capacity to implement meaningful restoration projects
- A culture of unity, respect, and shared purpose

We are a small council with a big responsibility—and every voice at our table matters.

Healthy watersheds support healthy communities. Our role is to help the Illinois Valley move toward that future—together.

We welcome all who care about the future of the Illinois Valley to join us in this work.

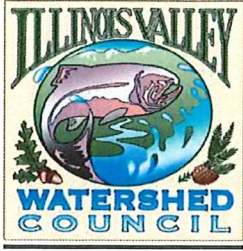
Value Statement

We acknowledge that the previous indigenous cultures that have existed for thousands of years, practiced humility and respect for this great matrix, our Earth, this place.

We hope that we can return to the practice of humility and respect for our earth, so that “restore, enhance and sustain” will take their rightful place as the natural outflows of a healthy, thriving earth system.

We believe that the council is engaged in a sacred and ancient trust by acting as guardians for the great matrix of interdependent life we call Earth. We as humans are an extremely small part of that matrix. Our pledge and mission is to “restore, enhance and sustain” and is necessary because of our culture’s actions.

DO NOT COPY OR SHARE



March 2026 Executive Director's Report

(05Mar2026)

This will be a very, very short written report this month. NFWF's deadline for the grant I'm eyeballs-deep in is less than two weeks away and I've got a LOT to do to have it assembled and polished in time for submittal by midnight on St. Pat's Day. So with apologies, what follows will be a firehose version for now. Please feel free to ask about anything when we meet next month.

Three main things, for now:

Board Recruitment: Two folks reached out right away after I posted on Facebook almost two weeks back. I spoke with both and sent out the appropriate material to each. One of them completed and sent back an application. I'll talk about our policy's next steps for us at our meeting.

Upcoming Office Manager Vacancy: Arlyse, John, and I worked very hard to get the position description, announcement, and everything else ready to go public with the vacancy announcement done. It has been up on the websites and Facebook pages since Wednesday the 4th, in the printed edition of the IV News on the 4th, and released to Indeed, the Conservation Job Board, and the GP Courier. John told Arlyse and I he'd also released it to a couple of other platforms but didn't say who they were.

My (Organizational) Introductory Paper: I would like to move forward with this document ASAP, so please do your homework and review the paper for edits so we can move on it at the meeting. It would be outstanding to have it available to offer to potential board recruits in the short-term and be able to put out at tabling events, etc.

In service to our shared mission,

A handwritten signature in blue ink, appearing to read "K. O'Brien".

Kevin O'Brien, Executive Director



Arlyse DeLoyola
Office Manager
Staff Report-MARCH 2026

GENERAL ADMIN

- Payroll submitted.
- Payroll accrual tracked.
- Grant specific expense tracking in QuickBooks and Excel.
- Preparations for board meeting (pre-meeting packet assembly, QB reporting, coordinating agenda, minutes).
- Kept up with partnering agencies' newsletters and memos.
- Voicemails, email and phone calls.
- Reconciling bank account for review and filing invoices.

Hello Board,

I've been working hard at catching up and I am darn close to being there. I just need to order us up some money from various grants now.

My job was posted Wednesday the 4th in the IV News, and I purchased an ad in the Courier as well. On the 5th I placed an INDEED listing and with three hours had three resumes. I also posted to the Conservation Job Board and I believe John sent the posting a few other places. I think we will have a good selection to choose from.

Now I need to get back at it because I have to get this packet out today!

Arlyse

Happy Spring!

