

### Meeting Minutes

Meeting Called to Order March 2, 2023, by Gene Merrill, Secretary at 6:44 pm

ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Carol Crawford	Joy McEwen	Don Young
Janice Denney	Gene Merrill	Bob Schmidt
Patricia Downing	James Gurley	
		Katrina Poydack
		Marcy Sowa
Kevin O'Brien (Staff)	John Bellville (SWCD Staff)	
Arlyse DeLoyola (Staff)		
Bob Webb		
Eric Larsen, City of CJ		

#### SCRIBE

Notes were taken by: Arlyse DeLoyola

Prior to the meeting, a presentation on Cave Junction’s Wastewater Treatment Plant was presented by Eric Larsen, lead Operator. Eric gave an overview of the processes, information on volume, miles of pipe, pump stations and number of customers served, as well as a brief history of the plant’s improvements over the years. A question-and-answer session followed.

- **Minutes:** The minutes of the February,2023 meeting were presented to the council for review.
  - **Carol Crawford made a motion to approve the minutes as presented.**
  - **Patty Downing seconded that motion.**
  - **Arlyse noted a date correction was needed.**
  - **The minutes were approved with the correction.**
  
- **Financials:** The Financial Reports for January 2023 and July 1, 2022 – January31,2023, were presented to the Council for review.
  - **Patty Downing made a motion to accept the financial reports.**
  - **Janice Denney seconded that motion.**
  - **The motion was approved without dissent.**

#### OLD BUSINESS

- **Strategic Planning Update**
  - Kevin reported that the FORD grant has been submitted. Patty asked that a timeline been established soon with the contractor to assure the participation of all parties.
- **Signers-** Arlyse announced that all of the information sheets had been received and the banker will contact her with next steps.

- Joy McEwen made a motion to approve the purchase at 50% cost with The District of the Owl III meeting equipment.
- Carol Crawford seconded the motion.
- The motion passed without dissent.

## **CONTINUING**

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- **Staff and partnering agency reports were presented to the board:**
    - Kevin relayed that OWEB had not approved our extension for the 21-23 Capacity grant, but that we should not have a problem using it by deadline after further review. He has been to several meetings lately including Fish Passage, Small Grant Team, and Rogue Basin Partnership. He updated the board on the Forest Service partnership stating we would need to make a final request on the current grant and that there is a new modification in the works which will be for stakeholder engagement and working on planning partnerships with private landowners.
    - Arlyse had nothing to add to her report.
    - Patty thanked Kevin for responding to her request to have Eric present at the meeting.
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## **NEXT MEETING**

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The next meeting is to be held at 5:00 pm on April 6th, 2023 at the office and via ZOOM. Details will be in your packets.

## **ADJOURNMENT**

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Meeting Adjourned by Gene Merrill, Secretary, at 7:25 PM.

APPROVED MINUTES: \_\_\_\_\_

*KS pychats*

DATE: \_\_\_\_\_

*4-6-23*