

Meeting Minutes

Meeting Called to Order September 12, 2024, by Katrina Poydack, Chair at 5:08 pm.

ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Katrina Poydack	Gene Merrill	Bob Schmidt
Patty Downing	James Gurley	Janice Denney
Carol Crawford	John Bellville (IVSWCD)	
Kevin O'Brien (E.D.)		
Arlyse DeLoyola (Staff)		

SCRIBE

Notes were taken by: Arlyse DeLoyola

- **Minutes:** The minutes of the August 2024 meeting were presented to the council for review.
 - Carol Crawford made a motion to approve the minutes.
 - Kevin O'Brien seconded that motion.
 - The minutes were approved without dissent.

- **Financials:** The Financial Reports for August 2024 were presented to the Council for review.
 - Carol Crawford made a motion to approve the financial reports.
 - Patty Downing seconded that motion.
 - The motion was approved without dissent.

On the subject of the financial reports, Patty acknowledged that she is behind on reviewing the bank statements and asked if someone would like to replacer her. Arlyse explained that that would require all new signature cards at the bank. Patty opted to try and catch up and commented that we have a very good system of checks and balances.

Committee Reports: The Policy Committee presented the draft Board Member Roles and Responsibilities for review. Minor grammatical errors were noted and will be corrected.

- Kevin O'Brien made a motion to accept the policy with changes.
- Patty Downing seconded the motion.
- The motion passed unanimously.

OLD BUSINESS

Josephine County Partnership- Kevin asked John to report on a phone call he received from Thomas at Josphine County Solid Waste, who is excited to partner with us on remediation of abandoned cannabis sites in the future. Plans are to get together on a site in the near future. A question was asked as to whether we have the ability to test water for the presence of pesticides. . John answered that we will once we get the gas Chromatograph up and running and there is also a lab in California that can do it.

Capacity Building Update and Discussion- Discussion was held regarding nest steps for Non-Traditional Capacity Building. A meeting of the entire Council was set for Saturday, October 1pth from 10am to Noon to brainstorm. Kevin will send out agenda items ahead of the meeting.

NEW BUSINESS

- **Page Creek Planting**
 - We will be working with USFS Fisheries Biologist Julia to coordinate planting at the Page Creek project site. Kevin is hoping to talk to Janice about making an event of it, possible involving local fish groups.
- **Formal Termination of Temporary Staffing Agreement**
 - The temporary staffing agreement of 2022 between the District and Council for Kevin to step in as District Manager while the position was vacant is now obsolete and not in use. Kevin suggested it be officially terminated.
 - Kevin made a motion to formally end the temporary staffing agreement of 2022 between the IV Soil & Water Conservation District and the IV Watershed Council.
 - Patty Downing seconded the motion.
 - The motion carried unanimously.

STRATEGIC PLAN UPDATE

- We are moving forward on policies and fundraising. It was suggested and agreed that we have a quarterly check-off rather than monthly

CONTINUING

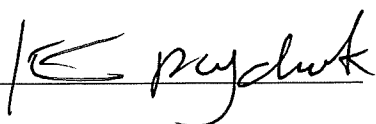
- **Staff and partnering agency reports:**
 - Kevin reviewed his written report. He wrote a letter of support for the District Roundhouse Grant application. He passed around copies of the Horse Creek project specifications to those in-person attendees for review and discussion. He will be writing one engagement grant, and some capacity grants this upcoming cycle. He has scheduled a meeting with mark Grenbemer of OWEB to discuss strategy.
 - Arlyse – taxes are done and signed, will be mailed tomorrow. Moved to new laptop- Microsoft assisted today.
- **Public Comment**
 - Kevin added that OWEB has a survey out asking about a shift in grant application cycles by about three months. It could mean a drought of funds for a season. He would not be in favor of it.

NEXT MEETING

The next monthly meeting is to be held at 5:00 pm on October 10, 2024.

ADJOURNMENT

Meeting Adjourned by Katrina Poydack, Chair, at 6:42 PM. **Approved Minutes:**

Signature 

Date 11-14-24