

Illinois Valley Watershed Council
331 E Cottage Park Suite 1 - P.O. Box 352
Cave Junction, OR 97523
Phone: 541-592-3731

Monthly Watershed Council Meeting Notice and Agenda Thursday, May 14, 2026

331 E Cottage Park Drive Suite 1 or Join the [Zoom Meeting](#)

Topic: Illinois Valley Watershed Council Monthly Meeting Time: May 14, 2026 6:00 PM Pacific Time

IVWC is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us06web.zoom.us/j/86960686555?pwd=13d3cubho6V6N6xpdJ9ANOOfhQTcAE.1>

Meeting ID: 869 6068 6555

Passcode: SaveFish

One tap mobile

+17193594580,,86960686555#,,,,*94761306# US

+12532050468,,86960686555#,,,,*94761306# US

Join instructions

https://us06web.zoom.us/join/86960686555/invitations?signature=zSwk2q_TPg3kWnb4qFRBh5t0Z4-yQc4XcjTAGCdQiXs

- I. 6:00 PM: Call to Order
- II. 6:01 PM: Acceptance of Minutes
- III. 6:05 PM: Acceptance of Financial Reports
- IV. 6:10 PM: Committee Reports
 - a. Policy (*Electronic Voting*)
 - b. Recruitment & Development (Recommendation of WC BoD applicant Zoe Raihl)
- V. 6:15 PM: Executive Session (Consideration/Action on R&DC recommendation)
- VI. 6:25 PM: Old Business
 - a. Movie Night – Friday, June 26th
 - b. Report on O.W.E.B. Listening Session
 - c. Office/Finance Manager position update
 - d. Proposal to Revise Board Recruitment Policy
- VII. 6:40 PM: New Business
 - a. Hathkapasuta – Saturday, June 20th
 - b. Retirement gift for Arlyse (**EVERYONE: plz & thx for bringinq \$20 to contribute 🙏**)
 - c. Horse Creek Site Visit?!? (*either last wkend in May or 2nd wkend in June*)
 - d. 'Nest Egg' proposal for Community Engagement program
- VIII. 7:00 PM: Council Updates & Staff Reports
 - a. Kevin's report
 - b. Board Action Items/Homework (*calendar May 28th, June 20th, and June 26th and notify Kevin of availability for helping; recruit WC board members*)
- IX. 7:10 PM Partnering Agency Reports
- X. 7:15 PM: Public Comments (Relating to this agenda or IVWC Operations)
- XI. 7:20 PM: Adjournment

Meeting Minutes

Meeting Called to Order March 12, 2026 at 5:05 pm by Carol Crawford, Chair.

ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Carol Crawford		Gene Merrill
Patty Downing		
Bill Joerger		
Katrina Poydack		
Kevin O'Brien, E.D.		
Arlyse DeLoyola, Staff		

SCRIBE

Notes were taken by: Arlyse DeLoyola

- **Minutes:** The minutes of the February 2026 meeting were presented to the council for review.
 - **Bill Joerger made a motion to approve the minutes.**
 - **Patty Downing seconded that motion.**
 - **The minutes were approved unanimously.**
- **Financials:** The Financial Reports for February 2026 were presented to the Council for review.
 - **Katrina Poydack made a motion to accept the financial reports.**
 - **Patty Downing seconded that motion.**
 - **The motion was approved without dissent.**

Committee Reports: No reports

OLD BUSINESS

- **Board Recruitment Update:**

Kevin has placed splashes on Facebook and Arlyse has placed them on the website. So far two interested parties have checked in but only one has applied and will be referred to the Recruitment and Development Committee. Kevin reviewed the process and passed out applications as well as the recruitment policy to each director in case they find a possible candidate. Discussion was held regarding potentially having a youth director from the High School. Gene Merrill was contacted by Chairperson Crawford and will not apply for renewal at this time, but asked that he might be considered at a later date when he has more time to devote.

Kevin asked if a board member would volunteer to do a radio interview with him if he was given the opportunity to do a show. An RDC committee meeting is scheduled for March 24 at 10:00am.

- **Introductory Paper**

Kevin asked the board for action on the Introductory Paper he has worked up and shared over the past few meetings.

- **Katrina Poydack made a motion to approve the Organization Introduction Paper with all director edits incorporated into its final draft.**
- **Bill Joerger seconded the motion.**

- **The motion passed unanimously.**

- **SIA March Event**

The event was held on Wednesday . Thanks to Carol Crawford and Dr. Mechling for attending. We had just one landowner attendee, but he stayed for quite a long while and was very engaged.

- **Time Change**

Discussion was held regarding changing the regular meeting time to 6:00pm for the immediate future.

- **Katrina Poydack made a motion to change the meeting time to 6:00 pm**
- **Bill Joerger seconded the motion.**
- **The motion carried unanimously.**

NEW BUSINESS

- **OWEB Listening Sessions**

Kevin shared the announcement of the OWEB Listening Sessions and encouraged everyone to try and attend. He offered to give anyone who wanted to attend the live session in Roseburg a ride and emphasized the importance of being heard by their board regarding future funding.

- **Office Manager Position Status**

We have received more than 30 applications via the Indeed platform online. Interviews will be conducted Wednesday, March 18 and Monday, March 23.

- **Additional New Business**

Patty Downing first thanked the board for the Get-Well card she just found in her folder which was returned last summer by the Post Office! She would like to schedule a Movie Night discussion- perhaps an agenda item next month. Also, we need to schedule a Policy Committee meeting (then scheduled for Tuesday, March 31st at 10:00 am.) She also noted that she will not be at the May meeting.

Carol Crawford asked if we could repair the front door. Arlyse explained that the Landlord sent their maintenance guy to fix it long ago.

A Policy Committee meeting was set for March 31st at 10:00am.

CONTINUING

- **Staff and Partnering Agency reports:**

- a. Kevin's report

Kevin had nothing to add to his written report except that he is optimistic about the NFWF Grant he is currently working on.

- b. Arlyse's report

Arlyse reviewed her report.

Board Actions/Homework: None

Partnering Agency Reports: None

Public Comments: None

NEXT MEETING

The next monthly meeting is to be held at **6:00 pm on April 9, 2026.**

ADJOURNMENT:

Meeting Adjourned by Carol Crawford- Chair, at 6:41 pm.

Approved Minutes: **Signature** _____ **Date** _____

Illinois Valley Watershed Council
Regular Monthly Council Meeting
Illinois Valley WC Office/ZOOM

Meeting Minutes

Meeting April 9, 2026 was cancelled due to lack of a quorum,

ATTENDEES	ZOOM ATTENDEES	ABSENTEES
Carol Crawford		Bill Joerger
Patty Downing		Katrina Poydack
Kevin O'Brien, E.D.		
Arlyse DeLoyola, Staff		

NEXT MEETING

The next monthly meeting is to be held at 6:00 pm on May 14, 2026.

Illinois Valley Watershed Council
Profit & Loss
 July 2025 through March 2026

	Jul '25 - Mar 26
Ordinary Income/Expense	
Income	
Contributions Received	
Contributions - Unrestricted	311.27
Contributions Received - Other	2,250.00
Total Contributions Received	2,561.27
Grants Received	
Foundation Grants	20,000.00
Government Grants	477,799.35
Total Grants Received	497,799.35
Other Revenue	16.00
Total Income	500,376.62
Gross Profit	500,376.62
Expense	
Contracted Services	
Accounting Fees	7,500.00
Tax Preparation	99.90
Contracted Services - Other	334,761.00
Total Contracted Services	342,360.90
Insurance	
Executive Protection & EPL	1,051.00
General Liability Insurance	3,218.00
Total Insurance	4,269.00
Oregon Incorporation Fees	50.00
Other	
Advertising	23.80
Bank Fees	6.85
Copier Lease	689.29
Dues & Subscriptions	572.82
Internet Services	189.44
Payroll Fees	925.00
PO Box Rent	122.00
Power	414.87
Rent Expense	5,900.00
Software	265.00
Telephone	1,640.39
Total Other	10,749.46
Printing & Copying	118.83
Project Expenses	
Materials & Supplies	20.29
Travel - Mileage	1,194.54
Total Project Expenses	1,214.83
Salaries & Wages	79,465.69
Supplies & Materials	
Printing and Copying	63.77
Supplies & Materials - Other	2,703.47
Total Supplies & Materials	2,767.24
Taxes	156.00
Total Expense	441,151.95
Net Ordinary Income	59,224.67

2:37 PM
04/02/26
Cash Basis

Illinois Valley Watershed Council
Profit & Loss
July 2025 through March 2026

	<u>Jul '25 - Mar 26</u>
Other Income/Expense	
Other Income	
Interest Income	0.10
Total Other Income	0.10
Net Other Income	0.10
Net Income	<u><u>59,224.77</u></u>

2:36 PM
04/02/26
Cash Basis

Illinois Valley Watershed Council
Profit & Loss
March 2026

	<u>Mar 26</u>
Ordinary Income/Expense	
Expense	
Other	
Advertising	23.80
Copier Lease	146.66
Internet Services	42.50
Payroll Fees	125.00
Power	36.48
Rent Expense	602.00
Telephone	201.14
Total Other	<u>1,177.58</u>
Printing & Copying	17.12
Project Expenses	
Travel - Mileage	139.71
Total Project Expenses	<u>139.71</u>
Salaries & Wages	7,698.94
Supplies & Materials	<u>109.06</u>
Total Expense	<u>9,142.41</u>
Net Ordinary Income	<u>-9,142.41</u>
Net Income	<u><u>-9,142.41</u></u>

2:39 PM
04/02/26
Cash Basis

Illinois Valley Watershed Council
Balance Sheet
As of March 31, 2026

	<u>Mar 31, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	119,108.81
CommunityBusiness Savings	1,925.10
IVWC PayPal	302.85
Stripe Account	-0.18
Total Checking/Savings	<u>121,336.58</u>
Accounts Receivable	
Accounts Receivable	-154.03
Total Accounts Receivable	<u>-154.03</u>
Total Current Assets	<u>121,182.55</u>
TOTAL ASSETS	<u>121,182.55</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-636.14
Total Accounts Payable	<u>-636.14</u>
Credit Cards	
Umpqua Bank CC IVWC	59.99
Total Credit Cards	<u>59.99</u>
Total Current Liabilities	<u>-576.15</u>
Total Liabilities	-576.15
Equity	
Unrestricted Net Assets	62,533.93
Net Income	59,224.77
Total Equity	<u>121,758.70</u>
TOTAL LIABILITIES & EQUITY	<u>121,182.55</u>

Illinois Valley Watershed Council

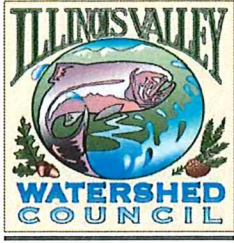
4/2/2026 2:41 PM

Register: Checking Account

From 03/01/2026 through 03/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
03/05/2026	ACH	Slavic 401K Fund	Accounts Payable		630.12	X		130,018.17
03/05/2026	1358	IV DATA CENTER	Accounts Payable		21.25	X		129,996.92
03/05/2026	1362	Amazon Business	Accounts Payable		90.06	X		129,906.86
03/05/2026	1363	KALMIOPSIS PUB...	Accounts Payable		23.80			129,883.06
03/17/2026	ACH	Cardinal-Employee ...	Accounts Payable		2,139.67	X		127,743.39
03/17/2026	ACH	Cardinal-Tax Impound	Accounts Payable		1,042.04	X		126,701.35
03/17/2026	ACH	Cardinal Business Se...	Accounts Payable		75.00	X		126,626.35
03/17/2026	1361	Pacific Office Autom...	Accounts Payable		69.69			126,556.66
03/17/2026	1365	Pacific Office Autom...	Accounts Payable		17.12	X		126,539.54
03/18/2026	1366	CRYSTAL FRESH	Accounts Payable		19.00	X		126,520.54
03/23/2026	1367	US Cellular	Accounts Payable		141.15			126,379.39
03/25/2026	ACH	Cardinal Business Se...	Accounts Payable		50.00	X		126,329.39
03/26/2026	ACH	Cardinal-Tax Impound	Accounts Payable		1,091.23	X		125,238.16
03/26/2026	ACH	Cardinal Employee N...	Accounts Payable		2,257.67	X		122,980.49
03/26/2026	ACH	Slavic 401K Fund	Accounts Payable		538.21	X		122,442.28
03/26/2026	1364	IV DATA CENTER	Accounts Payable		21.25	X		122,421.03
03/26/2026	1368	Stilton LLC	Accounts Payable		472.50			121,948.53
03/26/2026	1369	A+ Storage	Accounts Payable		129.50			121,819.03
03/30/2026	1371	Cardmember Services	Umpqua Bank CC IV...		1,849.35			119,969.68
03/31/2026	ACH	Slavic 401K Fund	Accounts Payable		607.71	X		119,361.97
03/31/2026	1370	Pacific Office Autom...	Accounts Payable		76.97			119,285.00
03/31/2026	1372	Pacific Power	Accounts Payable		36.48			119,248.52
03/31/2026	1373	Kevin O'Brien	Accounts Payable		139.71			119,108.81



April 2026 Executive Director's Report
(02Apr2026)

Here's what's up since our last meeting:

Annual Update for JoCoBoCC: In compliance with our Council Capacity grant agreement with OWEB, I prepared and submitted (emailed) the commissioners our update. I prepared this year's update with a mindset that I'm effectively introducing IVWC to an entirely new board. I'll put a copy of the report in each of your folders. I hope it will not only inform you, but also serve as good information for you to have in mind when you're talking with potential board members or just other community members about the WC.

Board Recruitment: The RDC has been faithfully adhering to our board recruitment policy while considering applicant Zoe Raihl. Zoe was invited to and plans to attend our April meeting next week. We may want to consider a slight revision to our existing policy that would facilitate the candidate review process portion of the policy. I haven't had time to get

Office Manager Position Update: Using a streamlined process, the staff came to consensus on making an offer of employment to Casey Lee, an applicant moving into the area from Georgia. Approximately 48 applications were received and reviewed. We attempted to schedule interviews with 9 of those candidates before happily settling on Casey. Casey is planning on entering on duty this coming Monday, April 6th. Arlyse will be Casey's primary trainer until she turns the position over to him fully on her last day of Wednesday, April 15th. The staff is very excited to have found what certainly seems to be an incredibly good fit for us and will be a wonderful asset for our organization. Welcome, Casey!! 🍷 😎 👍

Organizational Introductory Paper: I haven't had time to work in the input/revisions you all offered to the document at our last meeting, but will be able to have them worked in and the document ready for our use and public consumption by next week.

Upper East Fork Project: Steve Burns and I met with ODFW's Geoff Gerdes (Rogue District Stream Restoration Biologist) at Medford Interagency Office to give Geoff's agency an opportunity to partner with us by granting us \$50K to partially fund the project. It was a very positive and productive meeting and—pending some info that Steve and I will get to Geoff that he told us he needs—we have Geoff's vote for partnering on the project with us. You may remember that Geoff was instrumental in partnering with us on the Horse Creek

project last year. It was the \$50K of ODFW funds I worked with him on for the project that put us over the top for Horse Creek. He highlighted that IVWC's recent fully satisfied agreement with ODFW for Horse Creek would facilitate things for moving forward.

I just had a thought today and made a note to talk with Geoff sometime soon about seeing what he thought of breathing some life into designing the fish passage project at the IV Golf Course by using some of the funds he has some say-so over. I don't know what the constraints are on the funds available for Geoff's direction, other than I understand there to be some. I do know all the funds I'm discussing here are to be expended no later than the end of the current biennium (June 30, 2027).

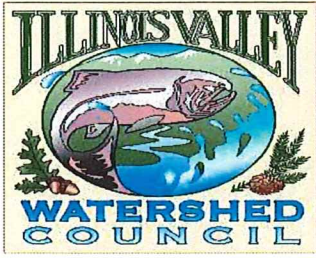
QUESTIONS?!? I'm running out of time more than running out of subjects, so I'll close for now.

If I didn't mention something here that you expected to see or would like to know about, please ask me about it at next week's meeting.

In service to our shared mission,

Kevin O'Brien

Kevin O'Brien, Executive Director



Arlyse DeLoyola
Office Manager
Staff Report-APRIL 2026

GENERAL ADMIN

- Payroll submitted.
- Payroll accrual tracked.
- Grant specific expense tracking in QuickBooks and Excel.
- Preparations for board meeting (pre-meeting packet assembly, QB reporting, coordinating agenda, minutes).
- Kept up with partnering agencies' newsletters and memos.
- Voicemails, email and phone calls.
- Reconciling bank account for review and filing invoices.

Hello Board,

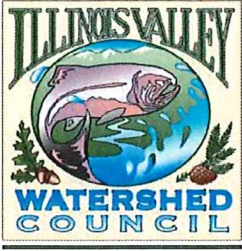
I would like to thank each of you for playing a role in what has been the best, most supportive work environment I have ever experienced. I started this job in July of 2019 with the thought that I'd do a couple of years to get my Social Security credits and then pass it on to someone else. It has now been going on seven years! That's a testament to the excellent environment here. Thank you for always valuing my opinion and also for your concern with my recent crazy accident.

I think we have secured a great replacement. Casey Lee has plenty of accounting and QuickBooks experience, seems to have a great attitude and a lot of energy. I think he's perfect for this job. We hope to have him on board the Monday before our meeting. I will continue to be available to help as needed by phone or even in person when available.

Thanks for the memories!

Arlyse





May 2026 Executive Director's Report
(07May2026)

Here's what's up since my April report:

Board Recruitment:

I decided to try a different approach with my second Facebook site splash for the initiative, and so far it has been a royal flop... I'm the only emoji, there's been zero comments, and only 2 shares (likely from you board members). So, back to the drawing board next week for #3, which will utilize one of Katrina's beautiful photos and a lighter, less dramatic narrative. Oh, well... live and learn, eh?

Per Arlyse's suggestion, I met with Simon Hare, an IV resident currently running for Josephine County Treasurer to find out his position(s) on local environmental issues relative to our mission and, correspondingly, potential 'fit' for inclusion on the WC board. As we concluded a cordial meeting, I informed Simon that while I genuinely like and respect him, I would not be recommending him for a seat on the board but encouraged him to feel free to apply on his own if he was so inclined and provided him some background info on the WC and an application and a copy of our board recruitment policy.

I sent an email to former IVWC director Roger Brandt to see if he would meet with me to make a pitch for him to consider coming back on board with us.

I emailed the editor of the Grants Pass Daily Courier recently, generally talking about our recruitment initiative and the opportunity for a story about the IVWC and haven't heard back yet from him. I'm planning to follow up with him soon.

Same situation with Forrest Roth, IV News chief editor. I'm planning to follow up with Forrest soon as well.

I am planning to approach USFS Wildlife/Fish Biologist Julia Watson (I worked with her a little on the Horse Creek project last summer) after she enters back on duty at Wild Rivers District later this month, as I believe an in-person approach will be better for Julia.

I've got some ideas percolating for reaching out to our persons of color in the community that I'm planning to put into practice very soon.

Finance & Office Manager position update: After a sudden and disappointing last-minute declination, the selection team huddled and decided to interview Heather Gilinsky, one of the other applicants that applied for the vacancy. After interviewing Heather, we were very confident and pleased to offer her the job. Some of you may know Heather, as she still works part-time next door

at IV Data Center. We are confident she'll be a fantastic addition to our team and are so grateful to have the opportunity to offer her the position.

Plans are for Heather to start on May 26th with two weeks of training to be conducted by Arlyse. Arlyse will be laser-focused on getting Heather up to speed as quickly as possible. Ha, I'm planning on essentially quarantining the office during that time so the two of them are completely uninterrupted. Heather has a LOT to learn and it will be a steep learning curve for a while.

Upper East Fork Project: Steve Burns and I were afield again in the project area last week ground-truthing items as part of preliminary development and scoping tasks. ODFW seems solidly on board now for \$50K of funding, so we are awaiting NFWF's stated "...early September..." award/determination announcement about our grant proposal.

Generally, this project involves extensive road treatments to reduce excessive sediment inputs as well as build several instream large wood structures for habitat enhancement.

TEASERS:

- With the new FY approaching, a new Finance & Office Manager onboarding soon (Welcome, Heather! 🍷 😊 👍), a new board member onboarding, and my desire to have the board be more oriented and aligned with the budget, I'm planning to lead out in a "Fiscal State of the Council - FY Outlook and Board Briefing" session *within* our June meeting during the New Business segment. I'm anticipating the briefing will take between 30—45 minutes (possibly longer) including Q&A and discussion.
- I'm planning to have a draft organizational succession plan for my retirement ready to share with you by our June meeting. I've had a clear picture of the plan in mind for many months and have been operating with it as a guide — now it's time to put it to paper. I'm envisioning a hybrid document combining a flow chart, corresponding narrative, and budget presentation for clarity.

The planning itself is the straightforward part. Finding the money to implement it is the central challenge — particularly given the constraints of our current funding model. The succession plan is designed to launch within our existing 99.99% grant-funded structure, but sustaining the staffing levels and programs it envisions will very likely require us to begin working toward a broader and more diversified funding model over time.

LASTLY, A WEE BIT OF A PERSONAL HEALTH UPDATE: I've been and remain in chronic atrial fibrillation (a-fib) with tachycardia since April 2nd and am being treated for it by my PCP until I can see a specialist at Southern Oregon Cardiology. I'm likely headed for my second ablation procedure, but really don't know what to expect at this point. Times have changed since my last issue with this condition. I am keeping Carol informed, but wanted all of you to be aware of that much. I'm looking forward to my heart getting back into sinus rhythm, as I operate at some level of fatigue 24/7. Thanks for patience and understanding.

In service to our shared mission,



Kevin O'Brien, Executive Director