

Meeting Minutes

Meeting Called to Order November 9, by Katrina Poydack, Chair at 5:05 pm

ATTENDEES

ZOOM ATTENDEES

ABSENTEES

Carol Crawford		Gene Merrill
Janice Denney		
Katrina Poydack		
Patty Downing		
Bob Schmidt		
Don Young		
James Gurley		
Kevin O'Brien (staff)		
Arlyse DeLoyola (staff)		

SCRIBE

Notes were taken by: Arlyse DeLoyola

Patty Downing asked for the floor before the business meeting began. She shared a statement she had written and hoped to incorporate into our strategic plan. Discussion was held.

- **Minutes:** The minutes of the October 2023 meeting were presented to the council for review.
 - o **Carol Crawford made a motion to approve the minutes.**
 - o **Bob Schmidt seconded that motion.**
 - o **The minutes were approved without dissent.**

- **Financials:** The Financial Reports for October 2023 were presented to the Council for review.
 - o **Bob Schmidt made a motion to accept the financial reports.**
 - o **Carol Crawford seconded that motion.**
 - o **The motion was approved without dissent.**

OLD BUSINESS

- **Strategic Planning**

A brief review of the recent meeting was given,

- **Budget Committee meeting Date**

The meeting was set for January 9th at 2:00 pm

- **Harness Giving**

Kevin shared information and slides regarding the Harness Giving Platform for fundraising, he recommended we sign up for a year at the mid-level. Discussion was held and questions asked that will be relayed to the sales rep next week for the next meeting.

NEW BUSINESS

- **Open Season**

Kevin advised the board that he has a meeting set with our insurance company regarding health insurance for next year. He asked that the board be prepared to vote next month.

- **Grant Station Membership**

Kevin and Arlyse attended a training through Grant Station that was very informative and useful. Kevin informed the board they had signed up for a two-year Grant Station membership.

- **Insurance Renewal review**

Arlyse had a copy of the proposed liability insurance policy and asked the board to approve renewal at current levels. It was noted the Officer's and Directors' Liability had already been paid, as it came due before the meeting date.

- **Patty Downing made a motion to renew the current policy for 2024.**
- **Janice Denney seconded the motion.**
- **The motion passed without dissent.**

- **Meeting Date and Time**

Kevin read correspondence from director Gurley regarding the recent meeting date change and the effect on his attendance. No board action was taken.

CONTINUING

- **Staff and partnering agency reports:**

- Kevin reviewed his written report, explaining the three grant applications he submitted in October.
- Arlyse had no additions to her report.
- **Partnering Agencies: No reports.**
- **Good of the Order**

The next planning session will be held Sunday, December 3 from 12:00 to 4:00 in the office.

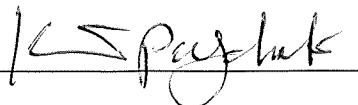
NEXT MEETING

The next monthly meeting is to be held at 5:00 pm on **December 9, 2023**

ADJOURNMENT

Meeting Adjourned by Katrina Poydack, Chair, at 6:57 PM.

Approved Minutes:

Signature 

Date 1-11-24