

Illinois Valley Watershed Council
331 E Cottage Park Suite 1B - P.O. Box 352
Cave Junction, OR 97523
Phone: 541-592-3731

Monthly Watershed Council Meeting Notice and Agenda

Thursday, August 13, 2026

331 E Cottage Park Drive Suite 1 or Join the [Zoom Meeting](#)

Topic: Illinois Valley Watershed Council Monthly Meeting

Time: August 13th, 2026 5:00 PM Pacific Time (US and Canada)

Meeting ID: 869 6068 6555

Passcode: SaveFish

For Phone in:

One tap mobile

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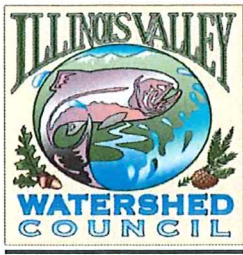
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- I. **6:00 PM: Call to Order**
- II. **6:02 PM: Acceptance of Minutes**
- III. **6:05 PM: Acceptance of Financial Reports**
- IV. **6:10 PM: Committee Reports**
 - a. Recruitment & Development (BoD recruitment update)
- V. **6:20 PM: Old Business**
 - a. Succession Plan for Executive Director Position (Discussion)
- VI. **6:35 PM: New Business**
 - a. ED Position Description (handout/discussion)
 - b. Community Engagement Coordinator Position Description (handout/discussion)
 - c. September Movie Night
- VII. **6:50 PM: Council Updates & Staff Reports**
 - a. Staff reports
 - b. Board Action Items/Homework (continue reviewing succession plan, review position descriptions)
- VIII. **7:00 PM: Partnering Agency Reports**
- IX. **7:05 PM: Public Comments** (Relating to this agenda or IVWC Operations)
- X. **7:1 PM: Adjournment**



August 2026 Executive Director's Report

(5 Aug 2026)

Hey, all. I hope your summer is going well. Thanks very much for your service to the Valley here. Respect. 🍷

Movie Night: The months keep rolling along and the fall equinox is next month if we want to continue shadowing the solstices/equinoxes. Please do some research before the meeting and come ready to share your findings for possible short movies that we could use. It would be nice to find an appropriate one on mining.

Board Recruitment:

No applications since my last report, but there's a lot in motion that could change that. I put out another Facebook post yesterday (8/04) and boosted it. It has been getting a lot of looks, but it's still too early to know its impact. I plan to follow-up with Edith Decker the person I was directed to at the GP Daily Courier yet this week or early next. The article I wrote for the IV News will run in tomorrow's printed edition in John & my Riverbound Notes column. *When it runs, please pass it along to anyone who comes to mind — a personal nudge from a director carries more weight than anything I can write.* I haven't tracked down and acted on what an ad would cost in the IV News. I wanted to see what the Facebook post and article does first, then pay for an ad in it that not only covers recruitment but also invites folks to listen in to Katrina and I on KXCJ-FM radio on August 23rd and hear more about the WC and board.

Staff Succession Plan: I'm looking forward to hearing your feedback on it, answering questions, and discussing next steps.

Upper East Fork Project: We're still in the award-notification-doldrums until sometime in early September, when the National Fish and Wildlife Foundation plans to announce their awards. Ahead of that, I've been working with the FS's fisheries bios and a couple of their Engineers to get a packet together for ODFW's Geoff Gerdes that he'll use to base an agreement from with the WC for their \$50K award for the project. Planning and development will start in earnest after the NFWF announcement in September.

Native Plant Restoration Project: The project is in full swing and is a work in progress for sure. The actual field work area generally occurs within the burn scar of the Smith River Complex fire. As a reminder, the Council is serving the project solely as its fiscal administrator and provides John (Bellville, IVSWCD) limited project management support in the process. John's crew has completed the weed control aspects for this year and is on to native plant seed collection. Seed will be grown out at a couple of regional nurseries, including the FS's J Herbert Stone nursery in Central Point. It is a fun project with a lot of moving parts and a lot of potential to strengthen our partnership with the District and FS.

2026-27 FS Spawning Survey Project: I met with the NF's Fisheries Division Chief Steve Burns last week on this and he told me he already had secured the funds and will begin working on modifying our SPA with them for the work to ensure we're in shape to be able to continue contracting out the work.

Water Quality Monitoring: IVSWCD continues the limited grab sampling that was funded for the year. The program's Sampling Analysis Plan received a raving review and approval from the DEQ and is now fully executed and available to the public. John told me recently that David Alvarez with USGS told him that the

lab team was finishing up the analysis and report for the pilot passive samplers that were deployed last year at this time.

Miscellaneous: Heather continues to confirm our decision to hire her was a good one. Heather and I are so grateful to Arlyse for her continued availability to her/us to ensure a successful transition. It has been a whirlwind for Heather for sure, but she's been fantastic to work with. We are very fortunate to have her and that Arlyse continues to play the strong mentor she is. I'm very grateful.

Ha, only so much makes the grade for being in my report in my magical mind, so if you don't see something you'd like to have or have a question about, please note it and let me know. There's always various squirrels and smaller tasks that I attend to beyond what you read here.

In service to our shared mission,



Kevin O'Brien, Executive Director

ILLINOIS VALLEY WATERSHED COUNCIL

Position Description: Executive Director

Last Updated and Approved by the IVWC Board of Directors: _____

About the Illinois Valley Watershed Council

The Illinois Valley Watershed Council (IVWC) is a 501(c)(3) nonprofit Oregon Plan watershed council serving the Illinois Valley — one of Oregon's most geographically remote and economically distressed communities, and home to some of the most ecologically significant salmon habitat remaining in the Pacific Northwest. Founded in 1994 and operating as a fully autonomous organization since 2022, IVWC collaborates with its community to restore, enhance, and sustain the health of the Illinois Valley watershed through voluntary, science-based restoration, community engagement, technical assistance, monitoring, and partnership development.

IVWC operates under the direction of a volunteer Board of Directors comprised entirely of Illinois Valley community residents. The organization maintains long-standing, active partnership agreements with numerous local, state, and federal partners. IVWC's work is guided by its Board-approved Strategic Plan and carried out through a lean, grant-funded organizational model that directs restoration benefits and investment into the local and regional economy.

Position Summary

The Executive Director (ED) provides transparent, collaborative leadership in the planning and administration of all programs and operations of the Illinois Valley Watershed Council, in accordance with IVWC's mission, values, and Strategic Plan. The ED is IVWC's primary representative to funders, agency partners, community members, and the public, and serves as the principal driver of the organization's restoration program, resource development, community engagement, and governance support functions.

Acting with integrity, humility, and respect, the Executive Director maintains a high level of professional conduct consistent with IVWC's Core Values. The ED has the capacity to self-regulate, listen actively, navigate conflict constructively, and build trust across a wide range of constituencies — from federal agency partners to private landowners to community residents — in a community that values independence, direct engagement, and locally rooted leadership.

This is a full-time, non-exempt position hired by and reporting to the IVWC Board of Directors. The Board Chair serves as the ED's supervisor and primary point of contact.

Primary Areas of Responsibility

Board Engagement and Governance Support

Work closely with the Board of Directors to advise, inform, and facilitate effective governance. Plan, prepare materials for, and help facilitate regular and special Board meetings. Interpret relevant state and federal laws, regulations, and policies for the Board and committees to inform decision-making. Support Board development, recruitment, orientation, and onboarding of new directors. Assist the Board in maintaining and updating governance documents including bylaws, policies, and standard operating procedures consistent with best nonprofit governance practices.

Strategic Planning and Organizational Development

Lead and facilitate IVWC's strategic planning process in collaboration with the Board, staff, and community stakeholders. Regularly evaluate the organization's goals, objectives, programs, and roles considering the Strategic Plan and emerging opportunities. Ensure effective implementation and adaptive management of organizational priorities. Lead succession planning efforts to build organizational resilience and ensure continuity of mission and institutional knowledge.

Watershed Health Programs and Project Management

Lead the identification, development, funding, and implementation of restoration, enhancement, monitoring, and community engagement projects and programs consistent with IVWC's mission and Strategic Plan priorities. Oversee projects from inception through completion, including grant and contract administration, regulatory permitting, contractor procurement and management, quality assurance, monitoring, and reporting. Maintain and grow IVWC's strong track record of delivering high-quality, science-based restoration outcomes that benefit the Illinois Valley watershed and the full breadth of its ecological community — native plants, soils, fish, wildlife, and the countless organisms and human communities whose health and well-being are inseparable from the watershed's own.

Resource Development and Grant Management

Secure funding for IVWC's core operations, programs, and projects through competitive grant applications, agency partnerships, foundation funding, and donor cultivation. Administer all grant agreements effectively, fulfilling reporting requirements accurately and on schedule. Develop and maintain IVWC's grant portfolio with an eye to organizational sustainability, strategic alignment, and local economic benefit. Support the Board and staff in identifying and pursuing new and diversified funding opportunities consistent with IVWC's mission and capacity.

Financial Management and Budgeting

Oversee all IVWC financial operations in cooperation with the Finance and Office Manager, Board, and Budget Committee, including annual budget development, financial reporting, grant reimbursement, payroll, accounts payable and receivable, and fiscal compliance. Ensure accurate and transparent financial reporting to the Board and all funders. Maintain IVWC's good fiscal standing with all granting agencies and partners. Coordinate with contracted accounting and financial service providers as appropriate.

Partnerships, Community Relations, and Agency Collaboration

As IVWC's primary liaison, cultivate and maintain IVWC's extensive network of collaborative relationships with local peer organizations, federal and state agencies, county government, private landowners, Tribal communities, and other community partners. Actively pursue and sustain formal partnership agreements, memoranda of understanding, and supplemental project agreements that enable collaborative restoration delivery. Represent IVWC on relevant regional committees, coalitions, and collaborative bodies.

Community Engagement and Outreach

Serve as IVWC's primary community liaison, building trust and maintaining accessible, responsive relationships with Illinois Valley residents, landowners, and community organizations. Lead and support community education, outreach, and engagement activities that connect community members with the science and stewardship of their watershed. Develop and maintain IVWC's public communications including website content, social media, newsletters,

and media relations. As IVWC's capacity grows, recruit, onboard, and mentor additional engagement staff consistent with the organization's Strategic Plan.

Organizational Administration and Risk Management

Manage IVWC's day-to-day operations and legal obligations, including compliance with applicable nonprofit, employment, and environmental laws and regulations. Oversee maintenance of organizational systems, records, files, and administrative processes that support efficient and accountable operations. Ensure appropriate insurance coverage and risk management practices are in place. Maintain and update organizational policies and standard operating procedures in coordination with the Board.

Personnel Management

Recruit, supervise, develop, and retain IVWC staff consistent with the organization's personnel policies, values, and Strategic Plan. Engage and administer contracts with qualified service contractors, consultants, and restoration contractors. Foster a workplace culture of excellence, collaboration, openness, and mutual respect consistent with IVWC's Core Values. As the organization grows, provide mentorship and professional development support to additional staff.

Qualifications

Required:

- Minimum of five years of progressively responsible experience in natural resource management, nonprofit administration, or a closely related field
- Demonstrated experience in grant writing, grant administration, and nonprofit financial management
- Strong written and verbal communication skills and the ability to represent IVWC effectively to diverse audiences including agency partners, funders, elected officials, and community members
- Experience in project management, contractor administration, and contract compliance
- Demonstrated ability to build and maintain collaborative relationships across a diverse range of organizational types and constituencies
- Ability to work independently with a high degree of initiative, accountability, and self-direction
- Valid Oregon driver's license and reliable personal transportation; ability to travel throughout the watershed and region

Highly Desired:

- Experience with Pacific Northwest watershed ecology, aquatic habitat restoration, or natural resource management in southwestern Oregon
- Bachelor's degree in watershed science, natural resource management, environmental studies, natural resources policy, or a related field; equivalent combination of education and experience considered
- Demonstrated success in nonprofit fundraising and donor cultivation
- Familiarity with Oregon Plan watershed councils and the OWEB grant program
- Experience working with federal agencies including the USFS and BLM under formal partnership agreements

- Experience in community engagement, landowner outreach, and private lands conservation coordination
- Experience with succession planning and organizational capacity building in a small nonprofit context
- Commitment to equity, diversity, and inclusion in organizational operations and programs

Physical Requirements

This position combines indoor office work and outdoor field activities. Office duties include extended periods of sitting, typing, and working at a computer. Field duties require the ability to navigate uneven terrain, stream channels, and remote locations in variable weather conditions, and to occasionally move equipment and materials of 40 or more pounds. Travel throughout the Illinois Valley watershed and to meetings elsewhere in Oregon is a regular requirement of the position. Use of personal vehicle on unpaved roads is common; mileage reimbursement provided at the current State of Oregon rate.

Reporting Relationship and Accountability

The Executive Director reports to and is directly accountable to the IVWC Board of Directors. The Board Chair serves as the supervisor and primary point of contact. The ED communicates promptly with the Board as circumstances dictate and maintains practices that protect IVWC's good standing with all funders, partners, contractors, and the watershed community.

Compensation and Benefits

Compensation is commensurate with experience. Benefits are established by the Board with reference to IVWC's Personnel Policy. The position is funded through grants and donations, and the ED shares responsibility for developing and maintaining funding for the position.

Approved by the IVWC Board of Directors:

Carol Crawford, Chairperson

Date

Zoe Raihl, Secretary

Date

ILLINOIS VALLEY WATERSHED COUNCIL

Position Description

Community Engagement Coordinator

Position Details

Job Title: Community Engagement Coordinator

Reports To: Executive Director

Status: At-Will, Non-Exempt

FTE: 0.6 FTE (24 hours per week)

Funding: Grant-funded; continuation contingent on sustained grant support

Compensation: Commensurate with experience; established by the Board with reference to IVWC Personnel Policy

Benefits: As established by the Board with reference to IVWC Personnel Policy

Location: Cave Junction, Oregon; position requires local presence in the Illinois Valley

Mileage Reimbursement: At the current State of Oregon rate for work-related travel

About the Illinois Valley Watershed Council

The Illinois Valley Watershed Council (IVWC) is a 501(c)(3) nonprofit Oregon Plan watershed council serving the Illinois Valley — one of Oregon's most geographically remote and economically distressed communities, and home to some of the most ecologically significant salmon habitat remaining in the Pacific Northwest. Founded in 1994 and operating as a fully autonomous organization, IVWC collaborates with its community to restore, enhance, and sustain the health of the Illinois Valley watershed through voluntary, science-based restoration, community engagement, technical assistance, monitoring, and partnership development.

The Illinois River is recognized as a charter salmon stronghold by the North American Salmon Stronghold Partnership and supports entirely wild, naturally produced populations of ESA-listed Southern Oregon/Northern California Coast (SONCC) coho salmon. Approximately 90 percent of the highest intrinsic coho habitat potential in the basin lies on privately held lands — lands that no agency can restore alone, but that a trusted, locally rooted organization like IVWC is uniquely positioned to reach.

IVWC operates as a lean, grant-funded organization with a single staff member — the Executive Director — and a volunteer Board of Directors comprised entirely of Illinois Valley community residents. The Community Engagement Coordinator represents a strategic expansion of IVWC's capacity and will work alongside the ED to build the community relationships, outreach infrastructure, and private lands restoration pipeline that the organization's long-term mission demands.

Position Summary

The Community Engagement Coordinator serves as IVWC's primary bridge between the organization, the Illinois Valley community, and the landowners and residents who hold the key to the watershed's long-term ecological health. Community engagement is not a peripheral component of IVWC's work — it is central to its design and essential to its long-term success.

The Coordinator will build trust with diverse Illinois Valley community members, translate restoration goals into shared action, amplify historically underrepresented voices in conservation decision-making, and cultivate the landowner relationships needed to catalyze science-based restoration on the private lands that contain the majority of the watershed's most critical salmon habitat. Working closely with the Executive Director and IVWC's agency and community partners, the Coordinator will develop and implement community outreach and engagement programming, manage IVWC's public communications, support restoration project delivery, and help grow the organizational capacity and community infrastructure needed to sustain watershed restoration in the Illinois Valley well beyond any single grant period.

The ideal candidate is a skilled communicator and natural relationship-builder who is deeply committed to place-based, community-rooted conservation. They are comfortable engaging people across a wide spectrum of backgrounds, perspectives, and relationships to the land — from federal fisheries biologists to multigenerational rural landowners to youth participants at a community event. They are self-motivated, creative, and energized by the work of building something meaningful in a community that deserves it.

Primary Areas of Responsibility

1. Community Outreach and Relationship Building

Serve as IVWC's primary community-facing presence in the Illinois Valley, building and maintaining trusted relationships with residents, landowners, community organizations, civic groups, schools, and Tribal communities. Represent IVWC at local events, community gatherings, tabling opportunities, and partner meetings. Specific responsibilities include:

- Attend and table at local events, celebrations, and community gatherings to build IVWC's visibility and credibility in the Illinois Valley
- Cultivate relationships with private landowners to support collaborative identification and development of restoration opportunities on privately held lands

- Build relationships with historically underrepresented community members including Indigenous, Latinx, low-income, and rural residents to ensure IVWC's engagement is inclusive and equitable
- Represent IVWC on relevant local committees, collaborative efforts, and community initiatives consistent with organizational priorities

2. Community Education and Engagement Programming

Plan, develop, and implement community education and engagement programming that connects Illinois Valley residents with the science, stewardship, and restoration of their watershed. Specific responsibilities include:

- Organize and facilitate community workshops, field tours, volunteer events, and educational programming around restoration projects and watershed stewardship themes
- Develop and deliver public presentations on watershed restoration, water quality, fish habitat, and related topics for diverse audiences including community groups, civic organizations, schools, and partner agencies
- Develop innovative, hands-on engagement events that build community connection to the watershed, such as restoration site visits, riparian planting events, and community science activities
- Support youth engagement and intergenerational programming that builds long-term environmental literacy and stewardship ethic in the Illinois Valley community
- Coordinate with the Executive Director to align community engagement programming with active and planned restoration project activities

3. Public Communications and Social Media

Manage and grow IVWC's public communications presence in coordination with the Executive Director. Specific responsibilities include:

- Maintain and regularly update IVWC's website with current project information, event announcements, meeting notices, and organizational updates
- Manage IVWC's social media presence (Facebook and other platforms) with regular, engaging content that connects the community to restoration work, events, and organizational news
- Design and produce outreach materials including newsletters, flyers, event announcements, and other print and digital communications using tools such as Canva or similar platforms
- Respond to public inquiries about IVWC's programs, projects, and services in a timely, professional, and welcoming manner

4. Private Lands Restoration Coordination Support

Support the Executive Director in developing the private lands restoration pipeline that is central to IVWC's long-term mission. Specific responsibilities include:

- Engage with private landowners across the Illinois Valley to build trust, share information about restoration opportunities, and identify properties with high potential for voluntary restoration activities

- Assist the Executive Director in coordinating landowner outreach, initial site assessments, and relationship development that supports restoration project planning on private lands
- Help build the community awareness, trust, and shared vision needed to catalyze voluntary, community-driven restoration on privately held lands that contain the majority of the watershed's highest intrinsic habitat potential for ESA-listed coho salmon

5. Restoration Project Support

Support the Executive Director in the planning, implementation, and reporting of IVWC restoration projects as capacity allows. Specific responsibilities include:

- Assist with volunteer coordination, logistics, and community participation at restoration project work parties and field events
- Support documentation, photography, and community-facing reporting on restoration project activities and outcomes
- Assist the Executive Director with grant reporting activities related to community engagement metrics and outcomes as required by funders

6. Organizational Support and Professional Development

Contribute to IVWC's overall organizational health, capacity, and growth as a collaborative two-person team. Specific responsibilities include:

- Participate in Board meetings, staff planning sessions, and organizational events as appropriate
- Seek and participate in relevant professional development opportunities including training in community facilitation, volunteer coordination, watershed science, and equity-centered community engagement practices
- Maintain organized records related to outreach activities, community contacts, event participation, and engagement outcomes to support organizational learning and grant reporting

Qualifications

Required:

- Strong interpersonal and relationship-building skills with demonstrated ability to work effectively with diverse populations including rural landowners, community residents, agency partners, and underrepresented community members
- Excellent written and verbal communication skills, including the ability to present information clearly and engagingly to non-technical audiences
- Demonstrated ability to work independently, manage multiple priorities and deadlines, and take initiative with minimal oversight
- Commitment to inclusive, equity-centered community engagement practices and willingness to build relationships across diverse perspectives and lived experiences
- Proficiency with standard office software (Microsoft Office or equivalent, email, shared drives) and social media platforms

- Availability to work occasional evenings and weekends as community events and organizational activities require
- Valid Oregon driver's license, reliable personal transportation, and proof of personal vehicle insurance; mileage reimbursed at the current State of Oregon rate

Highly Desired:

- Familiarity with the Illinois Valley community, its people, geography, culture, and natural resources — or a deep commitment and demonstrated ability to learn quickly and earn trust in a new community
- Experience or strong interest in Pacific Northwest watershed ecology, aquatic habitat restoration, water quality, or natural resource conservation
- Experience in community organizing, outreach, education, facilitation, or volunteer coordination
- Experience with graphic design or outreach materials development using tools such as Canva, Adobe Creative Suite, or similar platforms
- Experience working with private landowners in a rural, agricultural, or natural resource context
- Experience with event planning, coordination, and logistics
- Spanish language proficiency or other language skills relevant to the Illinois Valley community
- Degree or coursework in environmental studies, natural resources, communications, education, social work, or a closely related field — or equivalent lived and professional experience

Physical Requirements

This position combines indoor office work and outdoor community and field activities. The Coordinator must be able to work in a variety of outdoor conditions, including variable weather and occasionally uneven terrain, for community events, field tours, and restoration site visits. Standard office duties including sitting, typing, and working at a computer are a regular part of the role. Light physical activity such as setting up event spaces and moving materials may be required. IVWC is friendly to adaptations and reasonable accommodations to perform essential job functions.

Supervision

The Community Engagement Coordinator reports directly to and is supervised by the IVWC Executive Director. This position does not supervise other staff.

Equal Opportunity Statement

The Illinois Valley Watershed Council is an equal opportunity employer committed to building a workplace that reflects the diversity, resilience, and lived experiences of the community we serve. We welcome applicants from all backgrounds and identities, and we do not discriminate

on the basis of race, color, religion, national origin, ancestry, age, disability, veteran status, sex, sexual orientation, gender identity or expression, marital or family status, or any other status protected by law. We believe that a wide range of perspectives strengthens our work and helps us better serve the land, water, and people of the Illinois Valley. We are most interested in finding the right candidate for the position and encourage you to apply even if you do not meet every qualification listed.

Approved by the IVWC Board of Directors:

Carol Crawford, Chairperson

Date

Patricia Downing, Secretary

Date

The Illinois Valley Watershed Council serves the watershed, its waters, and the community of people who call it home.

Meeting Minutes

Meeting Called to Order July 16, 2026 at 6:05 pm by Katrina Poydack, Chair.

ATTENDEES

ZOOM ATTENDEES

ABSENTEES

Carol Crawford		Patty Downing
Katrina Poydack		
Bill Joerger		
Zoe Raihl		
Heather Gilinsky, Staff		
Kevin O'Brien, Staff		

SCRIBE

Notes were taken by: Heather Gilinsky

- Minutes: The minutes of the May meeting were presented to the council for review.
 - Katrina Poydack made a motion to approve that there were no May 2026 minutes due to lack of a quorum.
 - Bill Joerger seconded the motion.
 - The minutes were unanimously approved.
- Financials: The Financial Reports for May and June 2026 were presented to the Council for review.
 - Katrina Poydack made a motion to accept the May and June 2026 financial reports.
 - Bill Joerger seconded the motion.
 - The motion was unanimously approved.
- Katrina Poydack made a motion to accept the electronic voting policy.
 - Zoe Raihl seconded the motion.
 - The motion was unanimously approved and a discussion followed.
- Bill Joerger made a motion to approve making Juneteenth a paid holiday for employees.
 - Zoe Raihl seconded the motion.
 - The motion was unanimously approved and a discussion followed.
- Bill Joerger made the motion to approve Memorandum of Understanding.
 - Carol Crawford seconded the motion.
 - The motion was unanimously approved and a discussion followed.
- Bill Joerger made the motion to approve running a Board recruitment advertisement through IV News as well as Facebook.
 - Zoe Raihl seconded the motion.
 - The motion was unanimously approved and a discussion followed.
- Katrina Poydack made a motion to elect Zoe Raihl as Board secretary.
 - Bill Joerger seconded the motion.
 - The motion was unanimously approved and a discussion followed.

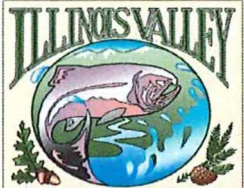
NEXT MEETING

The next monthly meeting is to be held at 6:00 pm on August 13, 2026.

ADJOURNMENT:

Meeting Adjourned by Carol Crawford- Chair, at 7:45 pm.

Approved Minutes: Signature_____ Date_____



Staff Report

Office Manager - Heather Gilinsky

August 2026

GENERAL ADMIN

- Payroll submitted.
- Payroll accrual tracked.
- Grant specific expense tracking in QuickBooks and Excel.
- Preparations for board meeting (pre-meeting packet assembly, QB reporting, coordinating agenda, minutes).
- Kept up with partnering agencies' newsletters and memos.
- Reconciled all accounts for July.
- Emails/Voicemail/US Mail
- Two Rivers admin

Illinois Valley Watershed Council
Profit & Loss
July 2026

	Jul 26
Ordinary Income/Expense	
Income	
Contributions Received	
Contributions - Unrestricted	324.37
Total Contributions Received	324.37
Grants Received	
Government Grants	15,829.75
Total Grants Received	15,829.75
Total Income	16,154.12
Gross Profit	16,154.12
Expense	
Contracted Services	2,339.58
Donation	50.00
Insurance	
Auto Insurance	516.00
Total Insurance	516.00
Other	
Internet Services	21.25
Payroll Fees	225.00
Power	74.34
Rent Expense	1,074.50
Telephone	154.41
Total Other	1,549.50
Printing & Copying	9.35
Project Expenses	
Contract Labor	82.50
Total Project Expenses	82.50
Salaries & Wages	14,232.29
Supplies & Materials	69.25
Training and Associated Travel	
Mileage	195.03
Total Training and Associated Travel	195.03
Total Expense	19,043.50
Net Ordinary Income	-2,889.38
Other Income/Expense	
Other Income	
Refunds	277.73
Reimbursement	381.02
Total Other Income	658.75
Net Other Income	658.75
Net Income	-2,230.63

Illinois Valley Watershed Council

Profit & Loss

July 2026

	Jul 26
Ordinary Income/Expense	
Income	
Contributions Received	
Contributions - Unrestricted	324.37
Total Contributions Received	324.37
Grants Received	
Government Grants	15,829.75
Total Grants Received	15,829.75
Total Income	16,154.12
Gross Profit	16,154.12
Expense	
Contracted Services	2,339.58
Donation	50.00
Insurance	
Auto Insurance	516.00
Total Insurance	516.00
Other	1,549.50
Printing & Copying	9.35
Project Expenses	
Contract Labor	82.50
Total Project Expenses	82.50
Salaries & Wages	14,232.29
Supplies & Materials	69.25
Training and Associated Travel	
Mileage	195.03
Total Training and Associated Travel	195.03
Total Expense	19,043.50
Net Ordinary Income	-2,889.38
Other Income/Expense	
Other Income	658.75
Net Other Income	658.75
Net Income	-2,230.63

12:41 PM

08/05/26

Cash Basis

Illinois Valley Watershed Council

Balance Sheet

As of July 31, 2026

	Jul 31, 26
ASSETS	
Current Assets	
Checking/Savings	
Checking Account	118,919.89
CommunityBusiness Savings	1,925.10
IVWC PayPal	702.27
Stripe Account	-0.18
Total Checking/Savings	121,547.08
Accounts Receivable	
Accounts Receivable	-154.03
Total Accounts Receivable	-154.03
Total Current Assets	121,393.05
TOTAL ASSETS	121,393.05
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	-642.03
Total Accounts Payable	-642.03
Credit Cards	
Umpqua Bank CC IVWC	-764.38
Total Credit Cards	-764.38
Total Current Liabilities	-1,406.41
Total Liabilities	-1,406.41
Equity	
Unrestricted Net Assets	125,030.09
Net Income	-2,230.63
Total Equity	122,799.46
TOTAL LIABILITIES & EQUITY	121,393.05

Illinois Valley Watershed Council

8/5/2026 12:42 PM

Register: Checking Account

From 07/01/2026 through 07/31/2026

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
07/01/2026	1406	Stilton LLC	Accounts Payable		472.50	X		122,183.57
07/06/2026			Reimbursement	Deposit		X	381.02	122,564.59
07/06/2026			-split-	Deposit		X	277.73	122,842.32
07/07/2026			Grants Received:Gover...	Deposit		X	15,829.75	138,672.07
07/07/2026	ACH	Cardinal-Tax Impound	Accounts Payable		1,452.51	X		137,219.56
07/07/2026	ACH	Cardinal-Employee ...	Accounts Payable		3,023.94	X		134,195.62
07/07/2026	ACH	Slavic 401K Fund	Accounts Payable		668.75	X		133,526.87
07/07/2026	ACH	Cardinal Business Se...	Accounts Payable		75.00	X		133,451.87
07/07/2026	1396	Carolyn Taormina	Accounts Payable		195.03	X		133,256.84
07/08/2026	1408	Cardmember Services	Accounts Payable	VOID:		X		133,256.84
07/09/2026	1409	Cardmember Services	Accounts Payable		21.52	X		133,235.32
07/15/2026	ACH	Cardinal-Employee ...	Accounts Payable		2,641.14	X		130,594.18
07/15/2026	ACH	Cardinal-Tax Impound	Accounts Payable		1,311.97	X		129,282.21
07/15/2026	ACH	Slavic 401K Fund	Accounts Payable		564.46	X		128,717.75
07/15/2026	ACH	Cardinal Business Se...	Accounts Payable		75.00	X		128,642.75
07/15/2026	debit	Amazon Business	Accounts Payable		613.60			128,029.15
07/15/2026	1410	SDIS	Accounts Payable		516.00	X		127,513.15
07/16/2026	1411	Barco Rent A Truck	Accounts Payable		1,089.58	X		126,423.57
07/16/2026	1412	KELLEY CREATE	Accounts Payable		82.50	X		126,341.07
07/16/2026	1413	Pacific Office Autom...	Accounts Payable		9.35	X		126,331.72
07/16/2026	1414	Josephine Communit...	Accounts Payable		50.00			126,281.72
07/20/2026			Contributions Receive...	Deposit		X	280.00	126,561.72
07/22/2026	1415	CRYSTAL FRESH	Accounts Payable		14.25			126,547.47
07/22/2026	1416	US Cellular	Accounts Payable		154.41			126,393.06
07/22/2026	1417	IV DATA CENTER	Accounts Payable		21.25	X		126,371.81
07/23/2026	1418	Bigfoot Print and Copy	Accounts Payable		55.00	X		126,316.81
07/28/2026	ACH	Cardinal Business Se...	Accounts Payable		75.00	X		126,241.81
07/28/2026	ACH	Cardinal-Employee ...	Accounts Payable		2,733.86	X		123,507.95
07/28/2026	ACH	Cardinal-Tax Impound	Accounts Payable		1,329.47	X		122,178.48
07/28/2026	ACH	Slavic 401K Fund	Accounts Payable		506.19	X		121,672.29
07/29/2026	1419	A+ Storage	Accounts Payable		129.50			121,542.79
07/29/2026	1420	Pacific Power	Accounts Payable		74.34			121,468.45
07/29/2026	1421	Noah Fathie	Accounts Payable		1,250.00			120,218.45
07/29/2026	1422	Cardmember Services	Accounts Payable		826.06			119,392.39
07/29/2026	1423	Stilton LLC	Accounts Payable		472.50			118,919.89